

AGENDA
REGULAR MEETING
ENGLEWOOD WATER DISTRICT BOARD OF SUPERVISORS
201 SELMA AVENUE, ENGLEWOOD, FL 34223
NOVEMBER 14, 2024 @ 8:30 A.M.

Board of Supervisors:

Robert C. Stern, Jr., Chair
Lani Gaver, Vice-Chair
Sydney B. Crampton
Tony Babington
Taylor Meals

Staff:

Keith R. Ledford, Jr., P.E. Acting Administrator
Robert H. Berntsson, District Counsel
Dewey Futch, Water Operations Manager
David Larson, Wastewater Operations Manager
Lisa Hawkins, Finance Director
Teresa Herzog, Executive Assistant

1. PLEDGE OF ALLEGIANCE & ROLL CALL
2. ANNOUNCEMENTS – Additions or Deletions
3. PUBLIC INPUT

To address the Board during this portion of the meeting you must fill out a Civility Agreement, state your name and address for the record and which agenda item is to be addressed. Remarks shall be limited to 4 minutes and no discussion will take place during this portion of the meeting.

CARDS MUST BE SUBMITTED PRIOR TO THE COMMENCEMENT OF THE MEETING

4. PRESENTATIONS
 - a. Administration of Oath of Office
 1. Lani Gaver Seat #1
 2. Taylor Meals Seat #2
 3. Sydney B. Crampton Seat #3
 4. Tony Babington Seat #4
 - b. Service Awards
 1. Collections Maintenance Technician, Evan Pickett – 5-years
5. CONSENT SECTION
 - a. Minutes of the regular meeting dated September 12, 2024 & special meeting dated October 31, 2024
Recommended Action: Approve the meeting minutes.
 - b. Big W Law Invoice dated October 1, 2024 & November 1, 2024
Recommended Action: Approve the attorney's invoices in the amount of \$11,850.00.
 - c. Annual Audit Engagement Letters
Recommended Action: Authorize the Acting Administrator and Chair to sign the annual Audit Examination Engagement Letters dated September 12, 2024.
 - d. Kubota Excavator Purchase for the Collections Department
Recommended Action: Approve the budgeted purchase of a Kubota KX-080 Excavator for the Collections Department in the amount of \$120,738.83.
 - e. 2025 Ford F250 Truck Purchase for the Collections Department

Recommended Action: Approve the budgeted purchase of a 2025 Ford F250 for the Collections Department in the amount of \$74,206.00.

f. Appointment of the Interim Administrator

Recommended Action: To appoint Keith R. Ledford, Jr., PE as the Interim Administrator of the Englewood Water District.

6. DISCUSSION

7. ACTION ITEMS

a. Budget Amendment and Carry-over of Funds from FY24 to FY25

b. Authorization Update for the RBC Accounts

c. Emergency Assistance Payments

1. SOS Septic

2. Charlotte County

d. Manasota Key Middle Beach Emergency Watermain Replacement

8. ACTING ADMINISTRATOR'S REPORT – Keith R. Ledford, Jr., P.E.

a. WATER OPERATIONS MANAGER – Dewey Futch

b. WASTEWATER OPERATIONS MANAGER – David Larson

c. TECHNICAL SUPPORT MANAGER – Keith R. Ledford Jr., P.E.

d. FINANCE DIRECTOR – Lisa Hawkins

1. September & October Financial Statements

2. September & October Investment Statements

9. ATTORNEY'S REPORT – Robert H. Berntsson

10. OLD BUSINESS

11. NEW BUSINESS

12. PUBLIC COMMENT – ANY TOPIC

To address the Board during this portion of the meeting, you must fill out a Civility Agreement and state your name and address for the record. Each person will be allowed no more than 4 minutes.

13. BOARD MEMBER COMMENTS

14. ADJOURN

Anyone who decides to appeal a decision of this Board will need a record of the proceedings pertaining thereto and therefore may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

DISABILITY INFORMATION – In accordance with the Americans with Disabilities Act and FS 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact EWD at 941-474-3217 no later than 7 days prior to the proceedings. If hearing impaired, telephone the Florida Relay Service at 800-955-8771 9TCC) or 800-955-8770 (VOICE) for assistance.

Posted 11/8/2024

BOARD AGENDA ITEM SUMMARY

5a

MEETING DATE: November 14, 2024

SUBJECT: Regular Meeting Minutes dated September 12, 2024 & Special Meeting Minutes dated October 31, 2024

CATEGORY: Consent

Discussion

Action

CONTACT PERSON: **Teresa Herzog**

DEPARTMENT: **Administration**

ITEM: **Request Board approval of the regular meeting minutes dated September 12, 2024 and special meeting minutes dated October 31, 2024.**

PURPOSE / JUSTIFICATION: **An Enabling Act requirement for the official record of meetings.**

MOTION: **To approve the minutes of the regular meeting dated September 12, 2024 and special meeting dated October 31, 2024.**

Prepared By: **Teresa Herzog**

Date: **November 6, 2024**

Approvals:

Acting Administrator

Finance

Water Operations

Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

ATTACHMENTS: **Regular meeting minutes dated September 12, 2024 & special meeting minutes dated October 31, 2024**

MINUTES
REGULAR MEETING
ENGLEWOOD WATER DISTRICT BOARD OF SUPERVISORS
201 SELMA AVENUE, ENGLEWOOD, FL 34223
SEPTEMBER 12, 2024 @ 8:30 A.M.

Board of Supervisors:

Robert C. Stern, Jr., Chair
Lani Gaver, Vice-Chair
Sydney B. Crampton
Dennis Pinkiewicz
Taylor Meals

Staff:

Mike Collard, Administrator
Robert H. Berntsson, District Counsel
Keith R. Ledford, Jr., P.E. Technical Support Manager
Dewey Futch, Water Operations Manager
David Larson, Wastewater Operations Manager
Lisa Hawkins, Finance Director
Teresa Herzog, Executive Assistant

1. The meeting began with the Pledge of Allegiance and roll call to establish a quorum.
2. ANNOUNCEMENTS – Additions or Deletions – None
3. PUBLIC INPUT – None
4. PRESENTATIONS – with gratitude, Chair Stern presented the following service award;
 1. Distribution Maintenance Technician, Devon Stolle – 5-Years
5. CONSENT SECTION - Chair Stern called for a motion to approve as a whole or pull anything for discussion. Ms. Gaver moved, “**to make a motion,**” seconded by Ms. Crampton.
 - a. Minutes of the Regular Meeting dated August 15, 2024
Recommended Action: Approve the meeting minutes.
 - b. Big W Law Invoice dated September 1, 2024.
Recommended Action: Approve the attorney’s invoice in the amount of \$2,025.

UNANIMOUS

24-09-12 CS A

24-09-12 CS B

6. DISCUSSION – None

7. ACTION ITEMS

a. FY25 Budget – Mr. Collard read the motion and requested board approval. Mr. Meals moved, “**to approve,**” seconded by Mr. Pinkiewicz. Motion amended, “**to include items 1-4.**”

UNANIMOUS

24-09-12 A

Full motion read: 1) To approve a 5% increase to the water/wastewater base and usage rates, wholesale water/wastewater rates, reuse water rates and fire line rates effective October 1, 2024;
2) To approve the FY 2025 Capital Improvement Program totaling \$22,313,472 and adopt the 5-year CIP;
3) To approve the FY 2025 Operating Budget totaling \$19,825,209, Operating Budget funds are annual and will expire September 30, 2025;

4) To approve an increase from 81 to 82 full-time employees.

b. FY25 Procurements for Board Approval – Mr. Collard requested authorization for the Administrator to issue POs for the amounts listed that exceeds his \$50K authority. Ms. Gaver moved, **“to approve,”** seconded by Mr. Meals.

UNANIMOUS

24-09-12 B

Full motion read: To authorize the Administrator to procure services/goods up to the listed amounts for the various vendors. Purchases will not be made all at once, but per the needs of the various departments, throughout the fiscal year.

c. FY25 Business Insurances – Mr. Collard explained the evaluation for the property insurance is not yet complete so a not to exceed the budgeted amount approval is being sought to bind the policy. If the actual cost is higher than the budgeted amount an amendment will be presented at a later date. Mr. Meals moved, **“to approve,”** seconded by Mr. Pinkiewicz.

UNANIMOUS

24-09-12 C

Full motion read: 1) To allow the Administrator to pay the premiums for the District's Property, Casualty, and Worker's Compensation insurances for FY 2025 not to exceed \$492,206.90 and 2) To allow the Administrator to pay the premiums for the District's health insurance for FY 2025 in the amount of \$1,563,425. Funds to come from General Funds.

d. Adoption of the EWD Billing Adjustment Policy – Mr. Collard stated changes to the policy were requested at the last meeting; those changes were incorporated and the modified policy was presented. Additionally, the Administrator will also have the ability to consider adjustments on a case-by-case basis. Ms. Gaver moved, **“to pass it,”** seconded by Mr. Meals.

Minor discussion ensued with a suggestion that the savings realized with this new policy could be used to fund upgraded real-time notification meters.

UNANIMOUS

24-09-12 D

Full motion read: To adopt the Englewood Water District Billing Adjustment Policy as presented.

e. Special District Performance Measures/Standards & Annual Reporting Form Mr. Collard explained this is a new mandate effective October 1, 2024 and is required to be posted by the following December for performance on that particular measure. Mr. Meals moved, **“to approve,”** seconded by Mr. Pinkiewicz. District Counsel added this form covers what is required.

UNANIMOUS

24-09-12 E

Full motion read: To authorize the Chair to sign the Special District Performance Measures/Standards & Annual Reporting Form as presented.

8. ADMINISTRATOR'S REPORT

a. WATER OPERATIONS MANAGER – Dewey Futch

Production:

1. Total send out for August 2024 was 75.4 MG/2023 was 89.7 MG.
2. Average send out was 2.43 MGD/2023 was 2.89 MGD and the high send out was 2.86 MGD/2023 high was 3.22 MGD.
3. Rainfall for August 2024 was 22.73" and 2023 was 6.56". The highest August reading ever recorded here was 15.97" in 1981 and the lowest was 2.16" in 1986. The highest total amount ever recorded was 79" in 1995.
4. The Operators at the plant have been cleaning out #2 treater and getting it ready to be put into service and also performing daily operations and maintenance.
5. Innovative Contractors was on-site for a few days and replaced the stand bases for A Train.
6. Hudson Pump was on-site and did the installation on #2 & #3 raw water pumps and the 2 transfer pumps on the RO clearwell. Both jobs went well.
7. On Wednesday, 9/4 a lightning strike at the RO plant caused damage to the PLC and multiple other instruments. General Control Systems and AWC have both been on-site and are working together to help resolve the issues. So far we are \$25K in damages with \$15K to \$20K more expected as other damage is found, the plant is operational but not at 100%.

Distribution:

1. Distribution had 4 incidents to report;
 - a. 8-11 Blue Haron Dr – the 6" watermain broke, a precautionary boil water notice was issued and rescinded 8-15.
 - b. 8-25 Georgia Ave – the 4" watermain broke, no precautionary boil water notice was issued.
 - c. 8-26 Riverview Dr/ Liberty St – the 2" watermain broke, no precautionary boil water notice was issued.
 - d. 8-29 Riverside Dr – the 6" watermain broke, a precautionary boil water notice was issued and rescinded 9-1.
2. New meter sets were 25 single family; 25 ERCs.
3. 109 radio-read heads were replaced.
4. 12 customer requested turn-offs and 18 turn-ons were completed.
5. Lead & copper inventory is at 87.2% completion.

b. WASTEWATER OPERATIONS MANAGER – David Larson

WRF:

1. The average daily flow for August 2024 was 2.44 MGD, approximately 900K more than the same as last year, with a peak flow of 4.72 MG.
2. Demolition of the old headworks structure is complete and construction of the new structure continues.
3. Excessive flows at the plant caused some issues that were dealt with.
4. Normal operations and maintenance are ongoing.

Collections:

1. Crews were very busy with 2 major rain events; Hurricane Debby and the excessive rain fall at the end of the month.
- c. TECHNICAL SUPPORT MANAGER – Keith R. Ledford Jr., P.E.

CIP/In-house Projects:

1. RO Electrical Switchgear Repair – one breaker has arrived, the second breaker is expected next week. The outage will be scheduled the beginning of October to install the breakers and install the control system to complete the repair and have the generator backup restored.
2. South WRF – New Headworks/Drying Bed – the electricians have installed the MCCs and the ATS with testing done on Tuesday with final wiring being completed. Xylem will return next week to do an additional flow test on the new lift station.
3. V-1 Station Rehab – the roof is now complete with metal roofing to follow. The electrical contractor is buttoning up the few items that remain. The ATS is shipping later this month and AirVac will be here October 7th to perform the start-up. Once completed the temporary system will be removed.
4. Wellen Park – Staff sent a notice late August requesting add information about how they plan to develop, plans for major roadways, location of transmission mains. They have not yet responded.
5. Concurrency Reports – this is a Charlotte County requirement reporting the flows, ERCs served, bulk service agreements, and reuse amounts.
6. Grant NOI – a Notice of Interest was filed with the state for a funding opportunity for resiliency through the Charlotte County Local Mitigation Strategy. We are looking to mitigate the chlorine gas to liquid chlorine at the WRF to reduce the hazard. It is still unknown if this project fits the criteria and funding would be 18 months out if this project is chosen by the state.

- d. FINANCE DIRECTOR – Lisa Hawkins

Financial Statements:

1. August – operating revenues were \$20.279M up \$1.6M from last year and operating expenses were \$15.791M, less than the same time last year, leaving an operating surplus of \$4.4M.

Investment Statements:

1. August – we had \$18.896M invested at RBC, and \$1.7M at Centennial Bank.

Other:

1. As of August we are on track to finish the year on budget and our cash is still strong, as we have received capacity fees and FEMA money this year.
2. The auditors will be here to check the inventory on September 30th and they will be returning in November to start the field work.

- e. ADMINISTRATOR – Mike Collard

1. The rate study draft completion schedule has been received with an aggressive rates effective date of February 1st, it will more likely be the end of February or March. We are working our way through it.

2. Time will be scheduled for a visit to Tallahassee in search of grant money and to meet with our lobbyists.
3. The Employee Appreciation Banquet is scheduled for October 12th.

Mr. Collard concluded the Administrator's report.

9. ATTORNEY'S REPORT – Robert H. Berntsson – None
10. OLD BUSINESS – None
11. NEW BUSINESS – None
12. PUBLIC COMMENT – ANY TOPIC – None
13. BOARD MEMBER COMMENTS
 - a. Ms. Crampton commented on EWD's political stance and provisions in place for when the Administrator is away.
 - b. Ms. Gaver agreed with Ms. Crampton's comments about when the Administrator is away.
 - c. Mr. Pinkiewicz commented on the fiber optics installation and thanked the collections department for their work during the rain events.
 - d. Chair Stern commented on his hopes of no more weather events.

All members again commented on the ease of understanding the budget.

14. ADJOURNED @ 9:37 A.M.

Lani Gaver, Vice-Chair

/tlh

APPROVED

**MINUTES
SPECIAL MEETING
UPDATE FROM HURRICANES HELENE & MILTON
ENGLEWOOD WATER DISTRICT BOARD OF SUPERVISORS
WESTCOAST CHURCH 240 PINE STREET, ENGLEWOOD, FL 34223
OCTOBER 31, 2024 @ 8:30 A.M.**

Board of Supervisors:

Robert C. Stern, Jr., Chair
Lani Gaver, Vice-Chair
Sydney B. Crampton
Dennis Pinkiewicz
Taylor Meals

Staff:

Mike Collard, Administrator
Robert H. Berntsson, District Counsel
Keith R. Ledford, Jr., P.E. Technical Support Manager
Dewey Futch, Water Operations Manager
David Larson, Wastewater Operations Manager
Lisa Hawkins, Finance Director
Teresa Herzog, Executive Assistant

1. The meeting began with the Pledge of Allegiance and roll call to establish a quorum.
2. ANNOUNCEMENTS – Additions or Deletions – Attorney Berntsson stated he had received and sent copies to the board members Mr. Collard’s letter stating he retired from work with the Englewood Water District under his contract. Further discussion to take place under the Attorney’s report. Mr. Ledford was then seated with the board as Acting Administrator.
3. PUBLIC INPUT
 - a. Joanne Agostarola – 11180 McDermott Ct / Ms. Agostarola questioned the procedure for public notification for emergency meetings, protocol for approving more residences and EWD’s capacity to serve the growing community.
 - b. Art Larson – 101 N Cayman Isles / Mr. Larson questioned if developers help fund improvements to the water system and what EWD requires monetarily from developers to help with growth.
 - c. Jane Hunter – 180 Stratford Rd / Ms. Hunter questioned why the sewer system floods every time there is a storm and if EWD is adequately staffed. She also expressed appreciation of a local district not owned by an outsider.
4. DISCUSSION
 - a. Update from Hurricanes Helene and Milton
 1. Keith R. Ledford, Jr., PE, Acting Administrator – Mr. Leadford read his prepared statement: Approximately 25 months ago, Hurricane Ian made landfall just south of our District as a Category 4 storm and caused a magnitude of damage to our District that most of our employees had never seen before. Our system was severely impacted by Ian to include the loss of our standby generator at the WRF which delayed us from being able to work on getting the sewer system up and operating. Additionally, the flows from our Distribution system were extremely high causing us to shut down the system to minimize the amount of potable water that the system was losing. Staff spent weeks getting the water and sewer systems restored. Following Hurricane Ian, the Board held a similar Board Meeting, here at this vary location, to allow the public to provide their feedback of where we may have come up short. Those comments along

with staff's experience recovering from Ian helped us develop an after-action report that we have used to attempt to improve on our emergency responses. Many of the public comments were related to the minimal or lack of notifications that were being sent to the public. In response to those comments, staff worked hard to implement our CodeRED Alert system, which allowed us to send alerts, both system wide and to smaller targeted areas, throughout these recent storms. As with any "new" system, there is a learning curve, and we hope to continue to improve on the messaging that is being sent out during these types of events. The one thing that Hurricane Ian did not prepare us for was the storm surge caused by a storm that passes us just off our west coast or more recently, one that makes landfall just to our North. We got a glimpse of that in August of 2023 when Hurricane Idalia came up the west coast and eventually made landfall as a CAT 3 in the Big Bend area of Florida. Unfortunately, I was on vacation during this event so I cannot speak firsthand of the experiences during/immediately after the storm but one key take away was the susceptibility of Manasota Key Road at middle beach and our water main that lays beneath it. Fast forward to August of 2024 where Hurricane Debby slowly made its way up the west coast and eventually made landfall as a CAT 1 in the Big Bend area of Florida. While Debby was not a large storm, the impacts the rainfall and surge along portions of Manasota Key wreaked havoc on our sewer system as it tried to keep up. Flows from this storm far exceeded the WRF's rated capacity and severely taxed our collection system. Rainfalls of this nature are not something you would typically design for, much less the impacts of the surge water on Manasota Key that we continued to pump to minimize any potential sewer spills. During the month of August, we experienced numerous rain events that caused our crews to work long hours in order to keep the system running. Now fast forward to September 26, 2024, when Hurricane Helene paralleled the west coast of Florida with an eventual landfall as a CAT 4 in the Big Bend area of Florida. Both Charlotte and Sarasota County had issued evacuation orders for the barrier island while the storm was approaching. Protocol dictates that we shut down the water system to these barrier islands, followed by the pumping down of our collection system. This allows us to isolate the system in hopes of being able to preserve the remaining system on the mainland. While the day was mixed with periods of sunshine followed by torrential downpours, staff continued to work during the storm to keep the system operational as long as possible. However, no one knew what was in store for us later that afternoon. As the surge began to rise, it was apparent that we were no longer going to be able to keep portions of the sewer system going. One by one, the vacuum systems became waterlogged, and the stations went into high level lock out. While most of our gravity systems were minorly affected, they were able to stay in operation and pump down as the collection system pressures subsided. The water distribution system remained operational during the storm and did not lose pressure. The next day, staff began working on getting the vacuum systems back operational. Due to how the system works, it is a very slow and methodical process. At any point in time, a "new" vacuum leak can cause the system to crash and undo everything that was completed. While the mainland was being attended to, staff began accessing the lift stations on both Sandpiper Key and Manasota Key. A handful of the lift stations panels were partially

submerged during the storm and required replacement of breakers, starters and communication modules in order to properly function. Meanwhile, the Distribution staff was attempting to assess the water mains to determine if any damage was sustained. As we saw with Hurricane Idalia, Manasota Key Road at middle beach was washed out again, this time partially exposing approximately 150-200' of pipe. In the end, staff was able to get almost all of the water and sewer services restored by October 2nd, with the final boiled water notices rescinded on October 4th.

Three days after the last boiled water notices were rescinded, staff began preparing for our next challenge, Hurricane Milton. Hurricane Milton became the second-most intense Atlantic hurricane ever recorded over the Gulf of Mexico reaching Cat 5 status twice before eventually making landfall as a CAT 3 near Siesta Key on October 9th. With surge predictions higher than seen with Helene, both Counties order mandatory evacuations for the barrier island, as well as, almost all of the EWD service area. Water and sewer services were suspended again to the barrier islands. In an effort to save some of the important components that we had just replaced in the lift station panels, once the lift stations were pumped down, staff removed some of the critical components in hopes that it would allow for a quicker recovery. As Milton made landfall that night, the surge heights exceeded those previously seen with Helene and created widespread devastation. During the storm, the water distribution system lost pressure and was ultimately shut down in order to preserve the potable water storage volumes. On October 10th the recovery efforts began with an assessment of our facilities. We quickly realized that most of Englewood was without power. By day's end, less than 20% of our sewer system had commercial power with another 10% being operated on generator power. Again, staff began the process of getting the lift stations pumped down. As those stations were reenergized by FPL, we continued to jockey generators to those without power. While the collections department was working on the sewer system, the distribution department began working on restoring water service. Water service to the mainland was fully restored by October 12th with the boiled water rescission for this area on October 14th. Restoring services to Manasota Key proved even harder than with Helene. The components that were taken out of the lift station panels now had to be reinstalled while other components needed to be replaced in order to get it running again. Portions of the water main at middle beach had been washed away and exposed in a few other locations on Manasota Key. In the end, all of the water and sewer system for the District was back in operation by the morning of October 19th, with the rescission of the boiled water notice for Sandpipe and Manasota Key being issued on October 22nd. While everything may be back up and running at this time, it is important to note that there is still a lot of recovery efforts that will need to be completed. In the end, the staff has worked extremely hard during these events over the last three months, many times putting their personal needs aside in order to restore the services to our customers. They should be applauded because without them, none of this would be possible.

2. Dewey Futch, Water Operations Manager – Mr. Futch read his prepared statement:

Hurricane Helene

The week before Helene we began preparing for what might come fueling trucks and equipment, stocking up on supplies, and cleaning up any debris from the yard or any other of the district's properties that might be affected.

On 9-25 at 7pm we shut the water off to the barrier islands.

On 9-26 that afternoon we began experiencing storm surge on the barrier islands and coastal bay areas. That evening distribution worked with collections pumping lift stations and chasing vacuum leaks in the system through the night.

On 9-27 distribution began restoring water from 1921 beach Rd – 2710 N Beach Rd.

On 9-28 we restored water from 2710 N Beach Rd – 6111 N Beach Rd.

On 9-29 we started working the North end of Manasota Key and restoring water pressure from 8000 Manasota Key Rd – 7430 Manasota Key Rd.

On 9-30 We restored water from 7430 Manasota Beach Rd to the 7000 block. Also, the private end of N Manasota Beach Rd from 712 – 860 N Manasota Key Rd.

On 10-1 we started restoring water pressure to Gulf Blvd from 942 – 1505 Gulf Blvd including all side streets.

On 10-2 we started restoring from 7000 Manasota Beach Rd – 1780 Manasota Beach Rd. A new valve was also installed on the North side of blind pass / Middle beach and all water service was restored from that new valve at middle beach north to the end of the key.

From 9-27 portions of the barrier islands were under boil water notices and all was rescinded by 10-4-24.

On 10-3 Distribution went out to middle beach and covered a portion water main that was exposed by the storm with bags of concrete and covered it with sand.

484 work orders were generated for distribution during this event.

Hurricane Milton

On 10-8 less than a week after we finished with Helene, we began shutting the barrier islands off at 12pm.

On 10-9 Milton made landfall, all personnel were off the road for this day. That evening during the course of the storm we were unable to maintain pressure due to leaks in the system, the decision was made to shut off the High Service pumps and close the valves on the storage tanks to maintain water reserves.

On 10-10 we routed water to Englewood Hospital, isolating the rest of the distribution system.

On 10-11 we opened the system back up to Englewood except for the barrier islands. Distribution began working calls that came in for leaks in the system on multiple homes.

On 10-12 we continued working leaks in the system throughout the day and into the next on 10-13.

On Sunday 10-13 we began turning water on to the key to as many customers as possible from 1921 Beach Rd to 6131 Manasota Key Rd. Then on the North end of Manasota Key we restored water from 2055 Lemon Ave south to 7445 Manasota Key Rd. On Sunday distribution also cut in a valve for collections on a vacuum main behind Key Agency.

On 10-14 We rescinded the boil water notice for everything except Manasota Key. We started restoring Gulf Blvd from the White Elephant to 1519 Gulf Blvd.

On 10-15 we restored water from 6131 N Manasota Beach Rd all the way to the south end of middle beach. We also restored water service from 712 N Manasota Key Rd to 860 N Manasota Key Rd. By the end of the day on 10-15 all water was restored to the barrier islands. Throughout this event a precautionary boil water notice was issued to the key on multiple days and rescinded on 10-22.

673 work orders were issued for distribution during this event.

c. David Larson, Wastewater Operations Manager – Mr. Larson read his prepared statement:

WRF:

1. Average flows for this time of the year are normally 1.5 MGD, the past 3 months averages have been 2.5 MGD: During the storm events averages have been 3.5 MGD to 5 MGD, well over plant capacity.
2. Damage: Helene – No damage. Milton: Lost partial FPL power within the plant but the generator came on.

Collections:

1. Helene – Gravity system mostly has FPL power and was functional. Lift Stations on the Key had water damage. The vacuum system was the main problem but the system was mostly back up by 9/29/2024. Milton – the entire system lost FPL power creating a big problem with the vacuum system and SOS septic was used extensively during the recovery. Many lift stations on the Key had water damage, most are running but need more work. Two lift stations are still not completely functional.
2. Many clean outs and vents were damaged by the storm when residents piled debris on top of them, or when the debris was hauled off. Collections and Distribution crews were commended for their work to get the systems back up.
3. Assistance was provided by AirVac and Charlotte County.

d. Lisa Hawkins, Finance Director – Ms. Hawkins read her prepared statement:

Customer Service:

1. Helene – customer service was staffed Friday and Saturday until 11:00 pm

and all-day Sunday and Monday. Milton – they answered phones Friday thru Monday until 10:00 pm. EWD felt that it was important to take calls in person during the disasters, in order to give excellent customer service.

2. Meter readers and the Backflow Technician also worked many hours assisting the distribution department helping them get back up and running.

Finance:

1. We have spent about \$166,000 on the two hurricanes so far, not including labor costs which have not been calculated yet. About \$77,000 of this was for the services of SOS Septic and \$40,000 was parts that we used from inventory. It was noted that not all invoices have been received yet. A FEMA claim will be submitted once they start accepting claims.

At conclusion of staff reports, board consensus was communication and continual education are key in keeping the customers informed, and an after-activation report will be prepared. During discussion, it was made clear that additional assistance from outside vendors will likely be requested to help EWD repair all the broken vents and cleanouts once debris is picked up. The watermain on middle beach was also discussed and an estimate for replacement/upsizing of the main is expected before the next meeting. Elevating the list stations at the beach and repair/replacement of sewer vents with possible grant funding was also touched on. Development and growth within the EWD service area was explained. Mr. Ledford then concluded his report.

5. ACTION ITEMS – None

6. ATTORNEY’S REPORT – Robert H. Berntsson – Attorney Berntsson reiterated that a letter from Mike Collard was received yesterday stating the Mr. Collard would be retiring from the District, as within his employment agreement, a 90-day notice was necessary and his last day of employment would be February 2, 2025. Under his contract as well, there is provision that the board can waive any or all of that 90-day period for him to be relieved of the administrative duties. Mr. Collard has indicated that if the board does wish to exercise that, he would be happy to serve as an Administration and Operations Advisor to the board during the 90-day period to provide feed-back and recommendations based on his tenure at EWD. Attorney Berntsson recommended the board accept the offer, waive the 90-day Administrator duties and allow him to serve as this advisor to the board during that 90-day period.

Mr. Meals moved, **“for that,”** seconded by Mr. Pinkiewicz. Ms. Gaver clarified the motion, **“to waive the 90-days so he will not be here and we can get information from him as needed.”**

UNANIMOUS

24-10-31 A

Further discussion will be held at the next meeting.

7. OLD BUSINESS – None
8. NEW BUSINESS – None
9. PUBLIC COMMENT – ANY TOPIC

a. Chris Kenealy – 1024 Topelis Dr / Ms. Kenealy questioned the age of the infrastructure, and how EWD is funded and offered her appreciation of staff’s hard work during the storms.

b. Theresa Emmanuel – 11059 Artists Ave / Ms. Emmanuel thanked staff for the job they do, questioned why EWD updates are not provided by Sarasota County. She spoke of her opposition to another development on Artists Avenue and expressed her concern of adding additional customers to the infrastructure. She also offered to serve on any committee as a citizen of Englewood.

10. BOARD MEMBER COMMENTS

a. Mr. Pinkiewicz questioned whether additional staff should be hired, adding that the board wants to assist staff in what they need to do.

b. Mr. Meals commented on the storm surge that Englewood has never seen before and Mr. Collard’s retirement.

c. Ms. Crampton commented on protecting the environment, being adaptable, looking to the future and working together.

d. Ms. Gaver commented on the CodeRED alert system and the need to educate the public on our system.

e. Chair Stern commented on the speed our systems were recovered and all board members thanked all staff for the work done during both storms.

11. ADJOURNED @ 10:15 A.M.

Lani Gaver, Vice-Chair

/tlh

APPROVED

BOARD AGENDA ITEM SUMMARY

5b

MEETING DATE: **November 14, 2024**

SUBJECT: **The Big W Law Attorney’s Invoices dated October 1, 2024 & November 1, 2024**

CATEGORY: Consent

Discussion

Action

CONTACT PERSON : **Lisa Hawkins**

DEPARTMENT : **Finance**

ITEM: **Request Board approval for payment of the Big W Law Attorney’s invoices dated October 1, & November 1, 2024.**

PURPOSE / JUSTIFICATION: **Legal services rendered.**

FISCAL IMPACT: 500311-500-101

Budget Resolution Required: yes no

Amount Budgeted	\$	19,000.00
Year to Date Expenditures	\$	(0)
Total Expenditure Required	\$	(11,850.00)
Remaining in Budget	\$	<u>7,150.00</u>

MOTION: **To approve the Big W Law Attorney’s invoices dated October 1 & November 1, 2024 for services rendered September 1, 2024 through October 31, 2024 in the amount of \$11,850.00. Funds to come from water/wastewater revenues.**

Prepared By: **Teresa Herzog**

Date: **November 6, 2024**

Approvals:

_____ Acting Administrator

_____ Finance

_____ Water Operations

_____ Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

ATTACHMENTS: **The Big W Law Attorney’s invoices dated October 1 & November 1, 2024**



WIDEIKIS, BENEDICT & BERNTSSON, LLC

THE BIG W LAW FIRM

3195 S. Access Road, Englewood, Florida 34224

941-627-1000

Englewood Water District
therzog@englewoodwater.com
201 Selma Avenue

Received 10/01/2024
by EWD @ 10:01 am
T. Herzog

Statement Date: 10/01/2024
Statement No. 34968
Account No. 8.0000

Englewood, FL 34223

Legal Services
PO 58008

FOR PROFESSIONAL SERVICES RENDERED

			Rate	Hours	
09/01/2024	RHB	Email(s) with Mr. Collard; Review Customer Rules.	300.00	0.25	75.00
09/03/2024	RHB	Telephone conference with Mr. Stern; Review file.	300.00	0.50	150.00
09/04/2024	RHB	Email(s) with Ms. Herzog; Review Florida Statutes on Public Records; Telephone conference with Ms. Herzog; Conference with Mr. Stern, et. al.; Telephone conference with Ms. Gaver; Telephone conference with Mr. Meals.	300.00	3.50	1,050.00
09/05/2024	RHB	Telephone conference with Mr. Meals.	300.00	0.25	75.00
09/06/2024	RHB	Telephone conference with Mr. Meals; Email(s) with Ms. Herzog; Review agenda.	300.00	0.25	75.00
09/09/2024	RHB	Telephone conference with Mr. Pinkiewicz; Email(s) with Mr. Stern.	300.00	0.25	75.00
09/10/2024	RHB	Telephone conference with Mr. Pinkiewicz; Email(s) with Mr. Ledford; Email(s) with Ms. Hawkins.	300.00	0.25	75.00
09/11/2024	RHB	Email(s) with Ms. Herzog; Email(s) with Ms. Hawkins.	300.00	0.25	75.00
09/12/2024	RHB	Prepare for and attend Board of Supervisors Meeting; Telephone conference with Ms. Gaver.	300.00	2.00	600.00
09/13/2024	RHB	Email(s) with Ms. Herzog; Telephone conference with Ms. Herzog.	300.00	0.25	75.00
09/16/2024	RHB	Telephone conference with Ms. Gaver.	300.00	0.25	75.00
09/17/2024	RHB	Email(s) with Ms. Wheaton.	300.00	0.25	75.00
09/19/2024	RHB	Email(s) with Ms. Herzog; Telephone conference with Ms. Gaver.	300.00	0.25	75.00
09/20/2024	RHB	Review detailed voice message from Mr. Pinkiewicz; Email(s) with Mr. Bailey; Email(s) with Mr. Ledford; Email(s) with Ms. Wheaton.	300.00	0.25	75.00
09/23/2024	RHB	Email(s) with Ms. Santiago; Email(s) with Mr. Bailey.	300.00	0.25	75.00

Englewood Water District
 Account No. 8.0000
 RE: Legal Services

Statement Date: 10/01/2024
 Statement No. 34968

			Rate	Hours	
09/24/2024	RHB	Leave detailed voice message for Mr. Pinkiewicz; Email(s) with Ms. Bagshaw; Email(s) with Mr. Ledford.	300.00	0.50	150.00
09/25/2024	RHB	Email(s) with Ms. Herzog; Email(s) with Ms. Wheaton; Review Purchase Order Terms and Conditions.	300.00	0.50	150.00
09/26/2024	RHB	Email(s) with Ms. Wheaton.	300.00	0.25	75.00
09/27/2024	RHB	Email(s) with Ms. Gaver.	300.00	0.25	75.00
09/30/2024	RHB	Email(s) with Ms. Santiago; Email(s) with Mr. Bailey. For Current Services Rendered	300.00	0.25	75.00
				<u>10.75</u>	<u>3,225.00</u>

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Robert Berntsson	10.75	\$300.00	\$3,225.00

PREVIOUS BALANCE \$2,025.00

Total Current Work 3,225.00

Payments

Total Payments for 09/30/2024 -2,025.00

Balance Due \$3,225.00

Billing History

<u>Fees</u>	<u>Hours</u>	<u>Expenses</u>	<u>Advances</u>	<u>Finance Charge</u>	<u>Payments</u>
123,462.50	483.26	0.00	7.80	0.00	120,245.30



WIDEIKIS, BENEDICT & BERNTSSON, LLC THE BIG W LAW FIRM

3195 S. Access Road, Englewood, Florida 34224

941-627-1000

Englewood Water District
therzog@englewoodwater.com
201 Selma Avenue

Received 11/01/2024
by EWD @ 3:24 pm
T. Herzog

Statement Date: 11/01/2024
Statement No. 35129
Account No. 8.0000

Englewood, FL 34223

Legal Services
PO 59056

FOR PROFESSIONAL SERVICES RENDERED

			Rate	Hours	
10/01/2024	RHB	Email(s) with Ms. Herzog; Telephone conference with Ms. Gaver; Telephone conference with Mr. Meals.	300.00	1.00	300.00
10/02/2024	RHB	Email(s) with Ms. Herzog; Telephone conference with Ms. Herzog; Email(s) with Ms. Bagshaw.	300.00	0.25	75.00
10/03/2024	RHB	Email(s) with Mr. Meals; Telephone conference with Mr. Meals; Email(s) with Ms. Santiago; Telephone conference with Mr. Pinkiewicz; Telephone conference with Ms. Gaver; Telephone conference with Mr. Ledford; Telephone conference with Mr. Collard.	300.00	2.50	750.00
10/04/2024	RHB	Telephone conference with Mr. Merrill; Email(s) with Mr. Merrill; Telephone conference with Mr. Meals; Email(s) with Ms. Herzog; Review agenda; Email(s) with Ms. Bagshaw.	300.00	1.00	300.00
10/07/2024	RHB	Email(s) with Ms. Herzog; Telephone conference with Ms. Herzog.	300.00	0.25	75.00
10/08/2024	RHB	Email(s) with Ms. Bagshaw; Hand deliver state special district form to Ms. Herzog.	300.00	0.25	75.00
10/12/2024	RHB	Email(s) with Mr. Collard.	300.00	0.25	75.00
10/13/2024	RHB	Telephone conference with Ms. Hawkins; Email(s) with Mr. Collard.	300.00	0.50	150.00
10/14/2024	RHB	Telephone conference with Mr. Ledford; Conference with Mr. Collard, Mr. Ledford.	300.00	1.00	300.00
10/15/2024	RHB	Email(s) with Mr. Oertel; Email(s) with Mr. Merrill; Email(s) with Ms. Petty; Telephone conference with Mr. Ledford; Email(s) with Mr. Collard; Email(s) with Ms. Herzog.	300.00	0.75	225.00
10/16/2024	RHB	Email(s) with Mr. Merrill; Email(s) with Ms. Petty; Email(s) with Ms. Herzog; Email(s) with Mr. Collard; Conference with Mr. Oertel, et al.; Email(s) with Mr. Gaskins.	300.00	1.50	450.00

			Rate	Hours	
10/17/2024	RHB	Review WVID enabling act, area map; Telephone conference with Ms. Gaver; Review detailed voice message from Mr. Oertel; Telephone conference with Mr. Oertel; Email(s) with Mr. Collard; Email(s) with Ms. Herzog; Email(s) with Mr. Oertel.	300.00	1.00	300.00
10/18/2024	RHB	Email(s) with Mr. Miller; Email(s) with Mr. Atwell; Telephone conference with Mr. Pinkiewicz; Email(s) with Ms. Wheaton; Email(s) with Ms. Stasio; Review and Revise Charlotte County aid agreement; Telephone conference with Mr. Atwell; Email(s) with Mr. Collard.	300.00	2.00	600.00
10/20/2024	RHB	Email(s) with Ms. Bagshaw; Telephone conference with Ms. Bagshaw.	300.00	0.25	75.00
10/21/2024	RHB	Email(s) with Ms. Stasio; Email(s) with Mr. Collard; Email(s) with Ms. Herzog; Email(s) with Mr. Oertel; Telephone conference with Ms. Gaver; Email(s) with Mr. Oertel; Telephone conference with Ms. Herzog.	300.00	1.00	300.00
10/22/2024	RHB	Email(s) with Ms. Bagshaw; Email(s) with Ms. Herzog; Email(s) with Ms. Petty; Email(s) with Mr. Collard; Conference with Mr. Oertel, et, al.; Email(s) with Mr. Oertel; Email(s) with Mr. Merrill.	300.00	0.75	225.00
10/23/2024	RHB	Email(s) with Ms. Wheaton; Review GES elevator agreement; Conference with Mr. Collard, et. al.; Email(s) with Ms. Stasio.	300.00	2.00	600.00
10/24/2024	RHB	Email(s) with Ms. Stasio.	300.00	0.25	75.00
10/28/2024	RHB	Email(s) with Mr. Oertel.	300.00	0.25	75.00
10/29/2024	RHB	Email(s) with Mr. Collard; Telephone conference with Mr. Stern; Telephone conference with Ms. Gaver; Telephone conference with Mr. Ledford; Email(s) with Mr. Ledford; Telephone conference with Mr. Pinkiewicz; Review detailed voice message from Mr. Meals; Email(s) with Ms. Herzog; Email(s) with Ms. Stasio; Email(s) with Mr. Brockway; Email(s) with Mr. Oertel; Telephone conference with Mr. Bailey.	300.00	2.50	750.00
10/30/2024	RHB	Telephone conference with Mr. Meals; Telephone conference with Mr. Pinkiewicz; Email(s) with Mr. Brockway; Email(s) with Mr. Bailey; Email(s) with Mr. Ledford; Conference with Mr. Stern, Mr. Collard; Telephone conference with Mr. Oertel; Telephone conference with Mr. Collard; Email(s) with Mr. Chunco; Email(s) with Mr. Benedict; Telephone conference with Ms. Gaver; Telephone conference with Ms. Crampton; Telephone conference with Mr. Stern; Telephone conference with Mr. Ledford; Telephone conference with Ms. Herzog; Email(s) with Ms. Bagshaw.	300.00	4.50	1,350.00
	RCB	Review and advise on bankruptcy notice.	300.00	0.50	150.00

Englewood Water District
 Account No. 8.0000
 RE: Legal Services

Statement Date: 11/01/2024
 Statement No. 35129

			Rate	Hours	
10/31/2024	RHB	Attend Board of Supervisors Meeting; Telephone conference with Mr. Atwood; Email(s) with Mr. Atwood; Email(s) with Mr. Benedict; Conference with Mr. Oertel, Mr. Ledford; Telephone conference with Mr. Oertel; Telephone conference with Mr. Collard; Telephone conference with Mr. Ledford.	300.00	4.50	1,350.00
		For Current Services Rendered		<u>28.75</u>	<u>8,625.00</u>

Recapitulation

<u>Timekeeper</u>	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Robert Benedict	0.50	\$300.00	\$150.00
Robert Berntsson	28.25	300.00	8,475.00

PREVIOUS BALANCE	\$3,225.00
Total Current Work	8,625.00
Balance Due	<u>\$11,850.00</u>

Aged Due Amounts

<u>Stmt Date</u>	<u>Stmt #</u>	<u>Billed</u>	<u>Due</u>
10/01/2024	34968	3,225.00	<u>3,225.00</u>
			3,225.00

Billing History

<u>Fees</u>	<u>Hours</u>	<u>Expenses</u>	<u>Advances</u>	<u>Finance Charge</u>	<u>Payments</u>
132,087.50	512.01	0.00	7.80	0.00	120,245.30

BOARD AGENDA ITEM SUMMARY 5c

MEETING DATE REQUESTED: **November 14, 2024**

SUBJECT: **Audit Examination Engagement Letters**

CATEGORY: Consent

Discussion

Action

CONTACT PERSON: **Lisa Hawkins**

DEPT.: **Finance Department**

ITEM: **Audit Examination Engagement Letters.**

PURPOSE / JUSTIFICATION: **The audit examination engagement letters outline the fees and auditing services provided by Mauldin & Jenkins, LLC. Signature by the Acting Administrator and Chair affirms EWD's agreement with the terms of their engagement.**

MOTION: **To authorize the Acting Administrator and Chair to sign the Audit Examination Engagement Letters dated November 7, 2024.**

Prepared By: **Teresa Herzog**

Date: **November 8, 2024**

Approvals:

Acting Administrator

Finance

Water Operations

Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

Attachment: **Audit Examination Engagement Letters**



November 7, 2024

Board of Supervisors
Englewood Water District
201 Selma Avenue
Englewood, Florida 34223

Attention: Keith Ledford, Acting Administrator and Lisa Hawkins, Finance Director

We are pleased to confirm our understanding of the services we are to provide for the Englewood Water District (the "District") for the year ended September 30, 2024.

Audit Scope and Objectives

We will audit the financial statements of the District and the disclosures, which collectively comprise the basic financial statements of the District, as of and for the year then ended. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis (MD&A).
2. Schedule of Changes in the Total OPEB Liability and Related Ratios.
3. Schedule of Proportionate Share of the Net Pension Liability – FRS and HIS.
4. Schedule of the District Contributions – FRS and HIS.
5. Schedule of Change in the Net Pension Liability and Related Ratios – Employees' Pension Plan.
6. Schedule of the District's Contributions – Employees' Pension Plan.
7. Schedule of the District's Pension Investment Returns – Employees' Pension Plan.

We have also been engaged to report on supplementary information other than RSI that accompanies the District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS and will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

1. Schedule of Expenditures of Federal and/or State Awards, as applicable.
2. Schedule of Operating Expenses by Department.

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report:

1. Schedule of Monthly Water and Wastewater Rates.
2. Schedule of Insurance Coverage.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) or on each major state project in accordance with the Florida State Single Audit Act and the *Department of Financial Services State Projects Compliance Supplement*, as applicable.

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we will exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from: (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry.

According to GAAS, significant risks include the risk of management's override of internal controls. Accordingly, we have considered this item as a significant risk.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with provisions of applicable laws, regulations, contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the District's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the District in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform these services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for: (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal

awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with: (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving: (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and

conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and to prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review subsequent to the start of fieldwork.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19 related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that: (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that: (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on

our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to an exempt offering document with which Mauldin & Jenkins, LLC is not involved, you agree to clearly indicate in the exempt offering document that Mauldin & Jenkins, LLC is not involved with the contents of such offering document. In the event that Mauldin & Jenkins, LLC is requested to be involved with an exempt offering document, you agree that the aforementioned auditor's report or reference to Mauldin & Jenkins, LLC will not be included without our prior permission or consent. Furthermore, any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

As an attest client, Mauldin & Jenkins, LLC cannot retain or store documents, data, or records on behalf of the District of Plant District. This is in accordance with the ET section 1.295.143 of the *AICPA Code of Professional Conduct*. The District is solely responsible for maintaining its own data and records.

In that regard, SuraLink is used solely as a method of transferring data to Mauldin & Jenkins, LLC and is not intended for the storage of the District's information. All information you will provide through SuraLink is a copy and you will maintain original documents and data as part of your records.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete our engagement, resulting in an increase in fees over our original estimate.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Mauldin & Jenkins, LLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Florida Auditor General or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Mauldin & Jenkins, LLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by a regulatory body. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit at an agreeable time with the District and to issue our reports no later than March 31, 2025. Wade P. Sansbury is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Our fee for these services will be \$35,700 for the year ended September 30, 2024. If Single Audits are necessary (either federal or state) an additional \$5,500 will be applied per major program. Our invoices for these fees will be rendered as work progresses and are payable upon presentation. A service charge of 1.5% per month (18% annually) will be added onto any balances not paid within 30 days. The above fees are based on anticipated cooperation from your personnel (including complete and timely receipt by us of the information on the respective client participation listings) and the assumption that unexpected circumstances (including scope changes) will not be encountered during the audit. If significant additional time is necessary, we will discuss it with management and arrive at a new fee estimate before we incur the additional costs.

As a result of our prior or future services to you, we might be requested or required to provide information or documents to you or a third party in a legal, administrative, arbitration, or similar proceeding in which we are not a party. If this occurs, our efforts in complying with such requests will be deemed billable to you as a separate engagement. We shall be entitled to compensation for our time and reasonable reimbursement for our expenses (including legal fees) in complying with the request. For all requests we will observe the confidentiality requirements of our profession and will notify you promptly of the request.

Reporting

We will issue written reports upon completion of our audit of the District's financial statements. Our report will be addressed to the Board of Supervisors of the District. We cannot provide

assurance that unmodified opinions will be expressed. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue reports or may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state: (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the Englewood Water District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign and return it to us.

Sincerely,
MAULDIN & JENKINS, LLC



Wade P. Sansbury, CPA
Partner

RESPONSE:

This letter correctly sets forth the understanding of the Englewood Water District.

Management signature: _____

Title: _____

Governance signature: _____

Title: _____



November 7, 2024

Board of Supervisors
Englewood Water District
201 Selma Avenue
Englewood, Florida 34223

Attention: Keith Ledford, Acting Administrator and Lisa Hawkins, Finance Director

We are pleased to confirm our understanding of the services we are to provide for the Englewood Water District (the “District”).

We will examine the District’s compliance with Section 218.415, Florida Statutes, regarding the investment of public funds as of and for the year ending September 30, 2024. The objectives of our examination are to: (1) obtain reasonable assurance about whether the District complied with the specified requirements above; and (2) to express an opinion as to whether the District’s assertion that it complied with the specified requirements, is fairly stated, in all material respects.

Our examination will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Accordingly, it will include examining, on a test basis, your records and other procedures to obtain evidence necessary to enable us to express our opinion. We will issue a written report upon completion of our examination. Our report will be addressed to the Members of the Board of Supervisors of the District. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the examination or are unable to form or have not formed an opinion, we may decline to express an opinion or may withdraw from this engagement.

Because of the inherent limitations of an examination engagement, together with the inherent limitations of internal control, an unavoidable risk exists that some material misstatements may not be detected, even though the examination is properly planned and performed in accordance with the attestation standards.

You understand that the report is intended solely for the information and use of the District and the Auditor General of the State of Florida and is not intended to be and should not be used by anyone other than those specified parties.

We will plan and perform the examination to obtain reasonable assurance about whether the District complied with Section 218.415, Florida Statutes, regarding the investment of public funds is free from material misstatement. Our engagement will not include a detailed inspection of every transaction and cannot be relied on to disclose all material errors or known and suspected fraud or noncompliance with laws or regulations, or internal control deficiencies that may exist. However, we will inform you of any known and suspected fraud and noncompliance with laws or regulations, internal control deficiencies identified during the engagement, and uncorrected misstatements that come to our attention unless clearly trivial.

We understand that you will provide us with the information required for our examination and that you are responsible for the accuracy and completeness of that information. We may advise you about appropriate criteria, but the responsibility for the subject matter remains with you.

You are responsible for compliance with Section 218.415, Florida Statutes, regarding the investment of public funds; and for selecting the criteria and determining that such criteria are appropriate for your purposes. You are responsible for, and agree to provide us with, a written assertion about whether the District is in compliance with the above noted criteria. Failure to provide such an assertion will result in our withdrawal from the engagement. You are also responsible for providing us with: (1) access to all information of which you are aware that is relevant to the measurement, evaluation, or disclosure of the subject matter; (2) additional information that we may request for the purpose of the examination; and (3) unrestricted access to persons within the entity from whom we determine it necessary to obtain evidence.

At the conclusion of the engagement, you agree to provide us with certain written representations in the form of a representation letter.

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but we remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information, and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Wade P. Sansbury, CPA, is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

We expect to begin our examination in November 2024. Our fees for these services are included in the District's annual audit engagement letter. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign and return it to us.

Sincerely,

MAULDIN & JENKINS, LLC



Wade P. Sansbury, CPA
Partner

RESPONSE:

This letter correctly sets forth the understanding of Englewood Water District.

Management signature: _____

Title: _____

Governance signature: _____

Title: _____

BOARD AGENDA ITEM SUMMARY

5d

MEETING DATE: November 14, 2024

SUBJECT: Collections Department Kubota Excavator Purchase

CATEGORY: Consent

Discussion

Action

CONTACT PERSON: **Dave Larson**

DEPARTMENT: **Collections**

ITEM: **Collections Department Kubota Excavator Purchase**

PURPOSE / JUSTIFICATION: **This budgeted purchase will replace a 50 HP New Holland excavator with a 3-foot bucket. If approved, the New Holland excavator will be transferred to the WRF and the current John Deere excavator at that location will be disposed of. Staff obtained a proposal from Linder Turf & Tractor utilizing Sourcewell contract #031121-KBA in the amount of \$120,738.83. Cost exceeds the Acting Administrator's \$50,000 authority.**

Funds in Account: Capital Outlay 500640-541-101

Budget Resolution required: yes no

Amount Budgeted	\$	125,000.00
Year to Date Expenditures	\$	(0)
Total Expenditure Required	<u>\$</u>	<u>(120,738.83)</u>
Remaining in Budget	<u>\$</u>	<u>4,261.17</u>

MOTION: **To authorize the purchase of one 2024 Kubota KX-080 Excavator utilizing Sourcewell contract #031121-KBA from Linder Turf & Tractor in the amount of \$120,738.83. Funds to come from Collections Department Capital Outlay.**

Prepared By: **Teresa Herzog**

Date: **November 6, 2024**

Approvals:

Acting Administrator

Finance

Water Operations

Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

ATTACHMENTS: **Linder Turf & Tractor Quote & Sourcewell Awarded Contracts List**

-- Standard Features --

-- Custom Options --



K Series KX080-5R3A

*** EQUIPMENT IN STANDARD MACHINE ***

PLEASE CONTACT YOUR AUTHORIZED KUBOTA DEALER FOR AVAILABILITY AS QUANTITIES ARE LIMITED

FEATURES

Auto Idler
Rubber Or Steel Track Models
Air Conditioned ROPS/OPG (Top Guard, Level I) Cab
Cloth Suspension Seat
Kubota 2 Hydraulic Pump Load Sensing System
2 Variable Displacement Pumps
All Controls Hydraulic Pilot Controls
Two Operating Pattern Selection System
Accumulator
Standard Front Dozer Blade w/ Float
Optional Float Angle Blade w/ Bolt-on Cutting Edge
360 Degree Full Rotation
70 Degree Left, 60 Degree Right Boom Swing
26.4 gpm Adjustable Auxiliary Hydraulics Port 1
14.7 gpm Adjustable Auxiliary Hydraulics Port 2
Thumb Bracket and Relief Valves
Five-Second Quick Preheat System
Key Switch Stop System
Half Pitch Rubber Tracks
Self-Bleed Fuel System
Auto-Downshift Two-Speed Travel System
Swivel Negative Brake
Travel Negative Brake
Third Line
Keyless Start - Standard
Rearview Camera - Standard
Air Ride Suspension Seat - Standard
Adjustable Seat and Console Controls - Standard
Telematics Wiring & Modem - Standard
7" LCD Color Display - Standard
LED Work Lights
Auto-shut off

ENGINE

V3307 Kubota DI CRS Turbo Tier 4 Final Diesel Engine
4 Cylinder, 4 Cycle
62.3 Net HP @ 2200 rpm (SAE J1349)

OPERATIONAL

DIMENSIONS

Max Digging Depth 15' 1"
Max Digging Radius @ Ground Level 23' 6.3"
Max Vertical Digging Depth 12' 7.6"
Max Dumping Height 17' 2.7"

DOZER BLADE

DIMENSIONS

Width 86.6"
Height 19.7"
Lift Above Ground 19.7"
Drop Below Ground 19.7"

PERFORMANCE

Digging Force @ Bucket (K7427) 14,660 lbs.
Digging Force @ Dipper Arm 8,554 lbs.
Travel Speed (Low) 1.7 mph
Travel Speed (High) 3.1 mph
Climbing Ability 36% / 20°
Lift Capacity 6,500 lbs.
Over Front
Blade Grounded
4.0 Ft. Load Point Height
12.0 Ft. Load Radius

DIMENSIONS AND OPERATING WEIGHT

KX080-5R3, Rubber Tracks, Air Cond. ROPS/OPG (Top Guard, Level 1) Cab, Dozer Blade, Dipper Arm, Counterweight
Overall Length 21' 1.9"
Overall Width 7' 2.6"
Overall Height 8' 4"
Operating Weight 18,280 lbs.*
Ground Clearance 15.4"
* Includes operator's weight, 175 lbs.

KX080-5R3A Base Price: \$134,764.00

(1) AT&T TELEMATICS MODEM DCU6700-AT&T TELEMATICS MODEM	\$449.00
(1) 54" QUICK ATTACH GRADING BUCKET K7442-54" QUICK ATTACH GRADING BUCKET	\$3,835.00
(1) 36" QUICK ATTACH TRENCHING BUCKET K7429-36" QUICK ATTACH TRENCHING BUCKET	\$3,883.00
(1) HYD THUMB KIT K7405A-HYD THUMB KIT	\$6,324.00
Configured Price:	\$149,255.00
Sourcewell Discount:	(\$35,821.20)
SUBTOTAL:	\$113,433.80
K-Maintenance:	\$4,709.11
Dealer Assembly:	\$152.17
Freight Cost:	\$2,043.75
PDI:	\$400.00

Total Unit Price: \$120,738.83

Quantity Ordered: 1

Final Sales Price: \$120,738.83

Purchase Order Must Reflect Final Sales Price.

To order, place your Purchase Order directly with the quoting dealer

***Some series of products are sold out for 2022. All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price.** All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

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198.143.41.37



Kubota

Sourcewell 

Awarded Contract

Equipment Type	Model	Series	Discount
Construction Equipment	Excavators	U	24%
Construction Equipment	Excavators	KX	24%
Construction Equipment	Wheel Loaders	R	24%
Construction Equipment	Skid Steer Loaders	SSV	24%
Construction Equipment	Compact track Loaders	SVL	24%
Construction Equipment	B26, L47 & M62	TLB	22%
Tractors	Tractors	B	22%
Tractors	Tractor w/ Loader and Backhoe	BX	22%
Turf	Residential/Commercial Mower	F	22%
Turf	Residential/Commercial Mower	GR	22%
Tractors	Tractors	L	22%
Tractors	Tractors	M	22%
Utility Vehicles	Utility Vehicle	RTV	22%
Utility Vehicles	Utility Vehicle	RTV-X	22%
Turf	Residential/Commercial Mower	T	22%
Turf	Residential/Commercial Mower	Z	22%

BOARD AGENDA ITEM SUMMARY

5e

MEETING DATE: November 14, 2024

SUBJECT: Collections Department Purchase of one 2025 4WD F250 Pick-Up Truck

CATEGORY: Consent Discussion Action Item

CONTACT PERSON: **David Larson**

DEPT.: **Collections**

ITEM: **Collections Department Purchase of one 2025 4WD F250 Pick-Up Truck.**

PURPOSE / JUSTIFICATION: **The Collections department budgeted in FY25 for one pick-up truck to add to the fleet. This trucks will be purchased from Duval Ford using the Cooperative Purchasing Program with the Florida Sheriffs Association Contract #FSA24-VEL32.0. Cost exceeds the Acting Administrator’s \$50,000 authority.**

FISCAL IMPACT:500643-541-101

Budget Resolution Required: yes no

Amount Budgeted	\$	74,261.63
Year to Date Expenditures	\$	(-0-)
Total Expenditures Required	<u>\$</u>	<u>(74,206.00)</u>
Remaining in Budget	<u>\$</u>	<u>55.63</u>

MOTION: **To purchase, using the Cooperative Purchasing Program with the Florida Sheriffs Association Contract #FSA24-VEL32.0, one (1) 2025 Ford F250 Regular Cab 142” WB 4X4 work truck from Duval Ford in the amount of \$74,206.00. Funds to come from the Collections Capital Outlay account.**

Prepared By: **Teresa Herzog**

Date: **November 7, 2024**

Approvals:

Acting Administrator

Finance

Water Operations

Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

ATTACHMENTS: **Duval Ford Product Quote**

ENGLEWOOD WATER DISTRICT

Prepared for: ENGLEWOOD WATER DISTRICT BEE LING WHEATON 941-460-1014 bwheaton@englewoodwater.com	Contract Holder DUVAL FORD Bambi Darr (Work) 904-388-2144 (Fax) 904-387-6816 bambi.darr@duvalmotor.com 405 Lane Avenue North Jacksonville, FL 32254
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PLEASE CONFIRM RECEIPT OF QUOTE VIA EMAIL



We appreciate your interest and the opportunity to quote. Pricing references the FLORIDA SHERIFFS ASSOCIATION LIGHT VEHICLE CONTRACT FSA 24-VEL-32. If you have any questions regarding this quote please call! Note, Vehicle will be ordered white exterior unless specified on purchase order. Shipping and invoicing instructions are required on agency purchase order.

	Code	Equipment	UNIT PRICE	EXTENDED
1	F2B CENTRAL	Item 163: 2025 Ford F250 Regular Cab 142"WB 4x4. Power Windows, Locks, Keyless Entry	\$ 44,029.00	\$ 44,029.00
1	99T.44G	6.7L 4 Valve OHV Power Stroke® V8 Turbo Diesel B20 with manual push-button Engine-Exhaust Braking/TorqShift® Ten-Speed Automatic with Selectable Drive Modes: Normal, Eco, Slippery Roads, Tow/Haul, Trail (4x2), Off-Road (4x4); Std on W3C)	\$ 10,443.00	\$ 10,443.00
1	600A	Equipment Group: XL (Power Windows & Door Locks)	\$ -	\$ -
1	872	Factory Reverse Camera Kit, Ordered independently where applicable. Shipped loose for second stage manufacturer	\$ 413.00	\$ 413.00
1	18B REG	Platform Running Boards	\$ 318.00	\$ 318.00
1	X3H	3.31 E-Locking Axle	\$ 429.00	\$ 429.00
1	TBM	LT245/75Rx17E BSW A/T	\$ 164.00	\$ 164.00
1	534	COMPLETE TRAILER TOW PACKAGE - HD Availability: Optional on XL, XLT .Includes (52B) Factory Trailer brake controller .Includes trailer plug 6 or 7 way Trailer Plug .Includes hardware pack: Class IV Ball Mount, 2" Ball, Sleeve reducer, pin and clip [Recommend Locking Differential]	\$ 1,736.00	\$ 1,736.00
1	INCL	17" Argent Painted Steel w/painted hub covers/center ornaments	\$ -	\$ -
1	KSB 3	8' Knapheide 696 SRW 56" CA (Steel) Requires (31*) Ship thru Second Stage Body Modifier. Includes weight slip, second stage MSO and body certification decal.	\$ 14,090.00	\$ 14,090.00
1	SBO 1	Factory Camera Install (Requires (872) Camera Kit	\$ 238.00	\$ 238.00
1	SBO 68	Spray Line Top & Cargo Area 8'	\$ 1,374.00	\$ 1,374.00
1	SBO 71	Spray Line Bumper	\$ 272.00	\$ 272.00
1	(31*)	Ship Thru Qualified body modifier, Discounts Available for Chassis Pre-Payment upon arrival at second stage upfitter.	\$ 625.00	\$ 625.00
1	TMP	30 Day Florida Temporary Tag. Requires (TTO) Tag/Title Option	\$ 7.00	\$ 7.00
1	TTO	Tag and Title processing and handling fee. Tags are processed at the local tag office and affixed to vehicle prior to delivery.	\$ 68.00	\$ 68.00
1			\$ -	\$ -
1	Z1	Oxford White	No Charge	\$ -
0	AS	Gray Vinyl Seat 40/20/40	\$ -	\$ -
0		Vinyl Floor	\$ -	\$ -
0			\$ -	\$ -
0			\$ -	\$ -
0			\$ -	\$ -
	TOTAL LABOR HOURS			
	Additional Notes			
	UNIT COST			\$ 74,206.00
	TOTAL QUANTITY	1	TOTAL PURCHASE	\$ 74,206.00

BOARD AGENDA ITEM SUMMARY

5f

MEETING DATE: **November 14, 2024**

SUBJECT: **Appointment of the Interim Administrator**

CATEGORY: Consent

Discussion

Action

CONTACT PERSON: **Rob Berntsson**

DEPARTMENT: **Administration**

ITEM: **Appointment of the Interim Administrator.**

PURPOSE / JUSTIFICATION: **Following the retirement of Administrator, Mike Collard at the Special Meeting on October 31, 2024, as per EWD’s Administrative Policies and Procedures, the Technical Support Manager becomes the Acting Administrator in the absence of the Administrator. It would now be appropriate to appoint Keith R. Ledford, Jr., P.E. as the Interim Administrator until a replacement for Mr. Collard is found.**

MOTION: **To appoint Keith R. Ledford, Jr., P.E. as the Interim Administrator of the Englewood Water District effective immediately.**

Prepared By: **Teresa Herzog**

Date: **November 6, 2024**

Approvals:

Acting Administrator

Finance

Water Operations

Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

ATTACHMENTS: **None**

BOARD AGENDA ITEM SUMMARY 7a

MEETING DATE: **November 14, 2024**

SUBJECT: **Budget Amendment and Carry-over of Funds from FY24 to FY25**

CATEGORY: Consent

Discussion

Action

CONTACT PERSON: **Lisa Hawkins**

DEPT: **Finance**

ITEM: **Request for a budget amendment and carry-over of funds from FY24 to FY25.**

PURPOSE / JUSTIFICATION: **Because there are delays for these motors, transmitters, additional equipment and repairs at the WRF & Water Treatment Plant, staff is requesting permission to carry-over funds from FY24 to FY25 for these previously approved purchases and repairs. If approved, new purchase orders will be reissue. Additionally, a truck that was approved in FY24 for the distribution department in the amount not to exceed \$63,000, was not received within fiscal year 2024 so staff is requesting permission to carry-over of funds from FY24 to FY25 for this vehicle. If approved, a new purchase order will be reissue.**

FISCAL IMPACT:

Budget Amendment required: yes no

Dept	Vendor	PO	Amount	G/L
WRF	Coastal Pump & Equip	58760	30,035.13	500467-540-101
WRF	Coastal Pump & Equip	58844	12,861.66	500467-540-101
WRF	Xylem Water Solutions	58980	14,950.00	500467-540-101
WRF	Southern Services	58922	17,794.00	500630-540-101
WRF	G-Tec Equipment Svc	58875	7,563.00	500467-540-101
PROD	Emerson LLLP	58886	8,069.13	500467-530-101
PROD	Revere Control System	58869	3,387.00	500467-530-101
PROD	General Control Systems	58887	5,473.00	500467-530-101
PROD	Hudson Pump & Equipment	58811	30,000.00	500467-530-101
DIST	Garber AutoMall	58544	56,238.55	500643-531-101
			186,371.47	

MOTION: **To approve the budget amendment and carry-over of funds in the amount of \$186,371.92 from FY24 to FY25 to include motors, transmitters, additional equipment and repairs at the WRF and Water Treatment Plant and the truck previously ordered for the distribution department.**

Prepared By: **Teresa Herzog**

Date: **November 6, 2024**

Approvals:

Acting Administrator

Finance

Water Operations

Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

Attachment: **None**

BOARD AGENDA ITEM SUMMARY 7b

MEETING DATE: **November 14, 2024**

SUBJECT: **Authorization Update for the RBC Accounts**

CATEGORY: Consent Discussion Action

CONTACT PERSON: **Lisa Hawkins**

DEPT:: **Finance**

ITEM: **Authorization Update for the RBC Accounts**

PURPOSE / JUSTIFICATION: **Because of staffing changes, it is necessary to make the following revision to the RBC Investment Accounts.**

MOTION: **To make the following amendment to the RBC Investment Accounts:**

Qualified Retirement Plan Account # XXX-X0018

Government Accounts #XXX-X3516 & XXX-X3517

Remove: Michael Collard, Administrator
Keep: Keith R. Ledford, Jr., P.E., Acting Administrator
Keep: Lisa Hawkins, Finance Director

Remove: Michael Collard, Administrator
Keep: Keith R. Ledford, Jr., P.E., Acting Administrator
Keep: Lisa Hawkins, Finance Director

Ms. Hawkins and Mr. Ledford are authorized to act individually.

Prepared By: **Teresa Herzog**

Date: **November 6, 2024**

Approvals:

Acting Administrator

Finance

Water Operations

Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

Attachment: **None**

BOARD AGENDA ITEM SUMMARY

7c-1

MEETING DATE: **November 14, 2024**

SUBJECT: **Emergency Assistance Payment; SOS Septic**

CATEGORY: Consent

Discussion

Action

CONTACT PERSON : **David Larson**

DEPARTMENT : **Collections**

ITEM: **Emergency Assistance Payment; SOS Septic**

PURPOSE / JUSTIFICATION: **SOS Septic's services were utilized to remove and dispose of excessive wastewater at multiple locations in the District's sewer system after Hurricanes Helene and Milton, to help prevent sewer backups in residents' homes. Services which were provided during the period of October 5 to 22, 2024, total \$77,000. Pricing, terms and conditions of this requisition follow Charlotte County's piggyback, #23-576, which was competitively awarded. This procurement was made under emergency circumstances, to protect human health/safety, the environment, and to protect private or public property.**

FISCAL IMPACT: Disaster Recover-Collections 500550-541-101 Budget Resolution Required: yes no

MOTION: **To authorize the Acting Administrator to make payment in the amount of \$77,000 to SOS Septic for emergency assistance following Hurricane Helene and Hurricane Milton. Pricing, terms and conditions of this requisition follow Charlotte County's piggyback, #23-576, which was competitively awarded.**

Prepared By: **Teresa Herzog**

Date: **November 7, 2024**

Approvals:

Acting Administrator

Finance

Water Operations

Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

ATTACHMENTS: **SOS Septic Spreadsheet**

SOS Septic Invoices for October (Helene and Milton) 2024

Char Cty #23-576 Piggyback - Removal and Transportation of Wastewater

Date	Amount (\$)
10/5/2024	1375
10/5/2024	1540
10/6/2024	935
10/6/2024	2255
10/6/2024	2255
10/11/2024	2695
10/11/2024	2640
10/11/2024	2695
10/12/2024	2695
10/12/2024	2530
10/12/2024	2640
10/12/2024	2640
10/12/2024	2750
10/13/2024	2585
10/13/2024	2420
10/13/2024	1210
10/13/2024	2090
10/14/2024	2420
10/14/2024	2420
10/14/2024	2640
10/15/2024	2310
10/15/2024	2585
10/15/2024	2420
10/16/2024	2640
10/16/2024	2420
10/16/2024	2200
10/17/2024	2530
10/17/2024	660
10/17/2024	2530
10/17/2024	2200
10/18/2024	2200
10/18/2024	2750
10/18/2024	2750
10/19/2024	440
10/22/2024	495
10/22/2024	440
	<hr/> 77000 <hr/> <hr/>

BOARD AGENDA ITEM SUMMARY

7c-2

MEETING DATE: **November 14, 2024**

SUBJECT: **Emergency Assistance Payment; Charlotte County**

CATEGORY: Consent Discussion Action

CONTACT PERSON : **Dave Larson**

DEPARTMENT : **Collections**

ITEM: **Emergency Assistance Payment; Charlotte County**

PURPOSE / JUSTIFICATION: **Charlotte County’s services were utilized to assist with the recovery of our sewer system following Hurricane Milton. Services which were provided during the period of October 16 to 18, 2024, total \$19,681.31. Pricing of this requisition follows the FEMA reimbursement schedule and per the Assistance Charlotte County Attorney, an agreement for this assistance was not necessary at the time the assistance was provided.**

FISCAL IMPACT: Disaster Recover-Collections 500550-541-101 Budget Resolution Required: yes no

MOTION: **To authorize the Acting Administrator to make payment in the amount of \$19,681.31 to Charlotte County for emergency assistance following Hurricane Milton.**

Prepared By: **Teresa Herzog**

Date: **November 7, 2024**

Approvals:

Acting Administrator

Finance

Water Operations

Wastewater Operations

ACTION TAKEN BY BOARD: Denied Approved / Resolution No: _____

ATTACHMENTS: **Charlotte County Invoice**

INVOICE

Englewood Water District

201 Selma Ave.
Englewood, FL 34223

Invoice #: **20241018**
Date: 10/23/2024

Hurricane Milton Assistance - Mission 0491 and 0498

Date	Department	Resource Type	Resource Number	Resource Description	Resource Rate	Resource Quantity	Resource Total
Hurricane Milton Assistance - 10/16/24							
10/16/2024	CCU	Labor	109146	Collection Operator 1 - Nicholas Pelc	\$114.03	7.50	\$855.23
10/16/2024	CCU	Labor	111274	Utilities Service Technician - Matthew Santiago	\$106.22	7.50	\$796.65
10/16/2024	CCU	Labor	111014	Utilities Service Technician - Corey Collins	\$106.22	7.00	\$743.54
10/16/2024	CCU	Labor	105059	Collection Operator 1 - Robert O'Neal	\$114.03	6.50	\$741.20
10/16/2024	CCU	Labor	111995	Utility Service Technician - Thomas Frient	\$106.22	6.00	\$637.32
10/16/2024	CCU	Labor	112062	Utility Service Technician - Quentin DePremio	\$106.22	6.00	\$637.32
10/16/2024	CCU	Labor	109056	Collection Operator 1 - David Barney	\$114.03	7.00	\$798.21
10/16/2024	CCU	Equipment	33727	F550	\$28.84	7.50	\$216.30
10/16/2024	CCU	Equipment	33497	F250	\$25.80	6.00	\$154.80
10/16/2024	CCU	Equipment	35456	F350	\$25.80	7.00	\$180.60
10/16/2024	CCU	Equipment	38082	F150	\$25.80	7.00	\$180.60
Hurricane Milton Assistance - 10/17/24							
10/17/2024	CCU	Labor	109146	Collection Operator 1 - Nicholas Pelc	\$114.03	12.25	\$1,396.87
10/17/2024	CCU	Labor	111274	Utilities Service Technician - Matthew Santiago	\$106.22	0.00	\$0.00
10/17/2024	CCU	Labor	111014	Utilities Service Technician - Corey Collins	\$106.22	12.75	\$1,354.31
10/17/2024	CCU	Labor	105059	Collection Operator 1 - Robert O'Neal	\$114.03	7.00	\$798.21
10/17/2024	CCU	Labor	111995	Utility Service Technician - Thomas Frient	\$106.22	12.25	\$1,301.20
10/17/2024	CCU	Labor	112062	Utility Service Technician - Quentin DePremio	\$106.22	8.50	\$902.87
10/17/2024	CCU	Labor	109056	Collection Operator 1 - David Barney	\$114.03	9.25	\$1,054.78
10/17/2024	CCU	Equipment	33727	F550	\$28.84	0.00	\$0.00
10/17/2024	CCU	Equipment	33497	F250	\$25.80	12.25	\$316.05
10/17/2024	CCU	Equipment	35456	F350	\$25.80	8.00	\$206.40
10/17/2024	CCU	Equipment	38082	F150	\$25.80	12.25	\$316.05
10/17/2024	CCU	Equipment	38083	24' Ft Cam Trailer	\$10.17	12.25	\$124.58
10/17/2024	CCU	Equipment	38337	Kabota Side by Side RTV	\$6.24	9.25	\$57.72
10/17/2024	CCU	Equipment	38338	Kabota Side by Side RTV	\$6.24	12.25	\$76.44
Hurricane Milton Assistance - 10/18/24							
10/18/2024	CCU	Labor	109146	Collection Operator 1 - Nicholas Pelc	\$114.03	11.00	\$1,254.33
10/18/2024	CCU	Labor	111274	Utilities Service Technician - Matthew Santiago	\$106.22	11.25	\$1,194.98
10/18/2024	CCU	Labor	111014	Utilities Service Technician - Corey Collins	\$106.22	12.00	\$1,274.64
10/18/2024	CCU	Labor	105059	Collection Operator 1 - Robert O'Neal	\$114.03	0.00	\$0.00
10/18/2024	CCU	Labor	111995	Utility Service Technician - Thomas Frient	\$106.22	0.00	\$0.00
10/18/2024	CCU	Labor	112062	Utility Service Technician - Quentin DePremio	\$106.22	0.00	\$0.00
10/18/2024	CCU	Labor	109056	Collection Operator 1 - David Barney	\$114.03	11.25	\$1,282.84
10/18/2024	CCU	Equipment	33727	F550	\$28.84	0.00	\$0.00
10/18/2024	CCU	Equipment	33497	F250	\$25.80	0.00	\$0.00
10/18/2024	CCU	Equipment	35456	F350	\$25.80	11.25	\$290.25
10/18/2024	CCU	Equipment	38082	F150	\$25.80	11.00	\$283.80
10/18/2024	CCU	Equipment	38083	24' Ft Cam Trailer	\$10.17	11.25	\$114.41
10/18/2024	CCU	Equipment	38337	Kabota Side by Side RTV	\$6.24	11.25	\$70.20
10/18/2024	CCU	Equipment	38338	Kabota Side by Side RTV	\$6.24	11.00	\$68.64
TOTAL AMOUNT DUE							\$ 19,681.31

If you have any questions regarding this invoice, please do not hesitate to contact

Please make the check payable to "Charlotte County Board of County Commissioners".
Mail your payment to:

Fiscal Services Division - CCU
18500 Murdock Circle Room 109
Port Charlotte, FL 33948-1068

Summary:	
Labor	\$17,024.47
Equipment	\$2,656.85
Other Services	\$0.00
Total	\$19,681.31

STATUS REPORT
For Board Meeting November 14, 2024

CIP/In-house Projects:

1. **RO Electrical Switchgear Repair** – McKim & Creed is working with Predictive Technologies Inc. and SEL Engineering Services for the needed repairs to the switchgear. SEL was on site September 18, 2024, to begin the installation for the controls. Predictive has received the breakers and was scheduled to complete the work on October 18, 2024. However, due to the hurricanes, FPL had to reschedule the shutdown from October 18, 2024, to November 18, 2024. The new load control test date for FPL is scheduled for December 4, 2024.
2. **South WRF – New Headworks/Drying Bed** – The project is nearing completion with final electrical checkout and functional testing scheduled for November 8, 2024. The final walk-through is scheduled for November 14, 2024.
3. **V-1 Station Rehab** – The start-up of the V-1 Station was pushed back due to the hurricanes, but AirVac was on site the week October 28th to complete their check-out and start-up the equipment. Unfortunately, there was some issues with the VFD's that did not allow complete start-up of the system. Additionally, DFS was unable to accommodate the schedule change. DFS is scheduled to perform their portion of the start-up on November 19th and 20th. AirVac also intends to be on site that week to complete their portions. Once completed, staff will continue to run the station through the remainder of November. If there are no issues during that time, PCL will return to the site the first week of December to begin removing the temporary system and complete the final restoration of the site.
4. *** Elevated Tank Rehab** – Staff is working on a bid package for a complete blast and recoating of the tank.
5. *** Holiday Ventures Generator Replacement** – A PO has been issued to Mid Florida Diesel on January 11, 2024, for the purchase of a new 250kW Blue Star Generator. Staff has reviewed/approved the submittals and the order has been placed. Delivery is anticipated for November 2024.
6. *** LS #114 Improvements – Brook to Bay** – Staff is working on the FDEP close out project so the lift station can be placed into service. While this will complete this portion of the project, the reinstallation of the RV pads and final restoration cannot be completed until Brook to Bay is able to reconstruct their seawall/retaining wall.
7. *** North WRF Phase 1** – Angie Brewer and Associates is revising the Facilities Plan to address FDEP's comments. They plan to present the application for design funding at a future FDEP meeting. A meeting is scheduled for June 18, 2024, with Wellen Park to discuss the land agreement for the new plant.
8. *** Utility Rate Study** – The rate study presentation was pulled from the August Board Meeting. The proposed budgets for FY25 have been sent to Raftelis. Staff will continue to work with Raftelis to prepare the rate study for Board presentation.
9. *** WRF Electrical Upgrades** – The FDEP Grant agreement has been executed. Staff is working on getting an RFP package out to select a consultant for the work.
10. *** WRF Plant 1 & 2 Rehab** – The painters have finished painting Plant 1 and all work under Evoqua's scope has been completed. Staff is still working on a few items prior to placing the plants back into service.

Developments/Projects Approved for Construction:

1. *** Ashore N Store Self Storage** – The land has been cleared for the new 136,900 SF 3-story self-storage facility located at 590 N. Indiana Ave. While the required utility modifications are minor for this project, staff will continue to monitor the progress and oversee those modifications as needed.
2. *** Boca Royale Unit 19** – The Developer's Agreement has been executed and plans are approved. FDEP permits have been received for the water modifications. A FDEP sewer permit is not required.

STATUS REPORT

3. * **Boca Royale East** – Construction on Phase 1A continues.
4. **Island Lake Estates at Coco Bay** – Weiler Engineering is finalizing the final certification package for approval.
5. * **Gateway Court** – FDEP permits for both water and sewer have now been received.
6. * **Paddock Pines** – The Developer’s Agreement has been completed. Plans were approved and the FDEP applications were signed.
7. * **Sportport/Sportport 2.0** – The Developer plans to construct warehouses intended for RV storage on two parcels within Morris Industrial Park. Minor utility improvements are needed, including the installation of a fire hydrant and fire lines for both projects. Developer’s Agreements have been completed and plans have been approved.
8. * **Storage Depot 775** – TDM Consulting, Inc. submitted final utility plans for a new 80,731 SF 3-story self-storage facility located at 4400 Placida Rd. A Developer’s Agreement has been executed and plans are approved for construction. No FDEP permits are required for this project.
9. **Suncoast Humane Society** – FDEP has approved for the utilities to be placed into service. The final water main tie-in was completed on October 1, 2024. This project is now complete.

Developments/Projects in Plan Review:

10. * **200 Artists** – The plans are ready to be approved. Staff is waiting on Kimley Horn before they can finalize the required Developer’s Agreement. Once executed, staff will approve the plans and sign the required FDEP applications.
11. * **Beachwalk by Manasota Key Phase 3** – Phase 3 plans are ready to be approved but we are waiting on Kimley-Horn to submit the final construction estimate in order to finalize the Developer’s Agreement.
12. * **Beachwalk by Manasota Key Phase 4** – Kimley-Horn submitted plans for Phase 4 of the Beachwalk project. Staff is reviewing the plans.
13. * **Englewood Apartments** – Staff has sent comments to Kimley-Horn for the additional revisions on the utility portion of the project.
14. * **Englewood Self Storage** – Rapid Construction Solutions, LLC has submitted preliminary plans for a new self-storage facility located at 1912 S. McCall Rd. The proposed plans include 1,875 SF of office space, 103,278 SF of self-storage and 20,880 SF of covered parking. Staff returned comments for requested changes on December 14, 2023.
15. * **Esplanade at Wellen Park** – Staff met with Atwell to discuss the plans that had been submitted for the project. There are numerous changes required. The project will include 877 single/multi-family units and three neighborhood amenity centers. The potential emergency water interconnect with the City of North Port still needs to be discussed further. If agreed upon, the interconnect would be designed and constructed with this project.
16. * **Generation at Englewood** – The Developer’s Agreement has been sent for review. Once executed, staff will approve the plans and sign the required FDEP applications.
17. * **Prose Apartments** –The project includes a total of 260 apartments (159 1-bedroom and 101 2-bedroom units) and an Amenity Center. Staff submitted comments to RESPEC on April 5, 2024.
18. * **Sandy Lane Townhomes** – DMK has resubmitted plans for the project. A Developer’s Agreement has been completed and is awaiting execution prior to approving the plans and signing the FDEP applications.
19. * **Shores at Stillwater (FKA Medical Blvd.)** – Heidt Design has resubmitted the utility plans for final review and

STATUS REPORT

approval. A Developer's Agreement has been completed and sent for execution.

20. * **Turquoise Bay** – DMK has submitted plans for a new project on Waterside Dr., south of Massachusetts Ave. The Developer is looking to construct 42 multi-family units with a community pool. Staff is currently reviewing.

Upcoming Developments/Projects:

21. * **Charlotte County – Avenues of the Americas Sidewalk Project** – Charlotte County held a preconstruction meeting on March 21, 2024.
22. **Charlotte County – CR775 Buck and Oyster Creek Bridge Improvements** – Charlotte County is working with Kimley-Horn to design minor improvements to both bridges that will require coordination with EWD regarding the utilities.
23. * **Charlotte County – N. Beach Rd Sidewalk & Lighting** – Charlotte County submitted 30% plan for review in April 30, 2024.
24. * **FDOT – Charlotte County Line to Tangerine Woods** – Green line mark-ups have been provided to Element Engineering Group. The proposed project would convert the center turn lane into a divided raised median with direction median openings. Construction is expected to begin in 2025.
25. **Sarasota County – Englewood Artists Area Improvements** – Sarasota County has begun working on the design for the Englewood Artists Area Improvements. The improvements consist of sidewalks, installation of pedestrian lights, pervious concrete, wayfinding and drainage improvements.
26. * **Quail's Run Inn** – DMK is working on the utility design for the new Quail's Run Inn project. The property is located between Englewood Glass and Mirror and Quail's Run. There will be a total of 100 multi-family units and an amenity center. There were utilities installed with the previous project but the condition of those is unknown at this time.



Potable and Recycled Water Utility Capacity Report

Please complete and return this form by the 5th of each month to:
Folakemi Gangbo, Planner, 18400 Murdock Circle, Port Charlotte, FL 33948
 Phone: 941.764.4934 Email: shaun.cullinan@charlottecountyfl.gov

Utility Information			
Utility Name:	Englewood Water District	Month/Year Reporting:	October 2024
Preparer's Name:	Keith R. Ledford, Jr., P.E.	Phone:	941-460-1020
Utility Address:	201 Selma Ave	Email:	kledford@ewdfl.com
City:	Englewood	Zip code:	34223

Permit and Treatment Plant Information	
DEP Permit Number:	6580531
Permitted Treatment Capacity (AADF)	5.36 MGD
Plant Peak Design Capacity:	6.86 MGD

Monthly Flow Data (For Reported Month Only)	
Month's Average Daily Flow:	2.91 MGD
Month's Peak Daily Flow:	3.57 MG

Potable Water Connection Information (In ERCs)		
	ERCs (MGD)	Connections
Total ERCs Permitted:	5.36 MGD	
Total ERCs Served:	24,155	19,790
Single Family:	18,138	18,118
Multi-Family:	3,008	411
Commercial:	3,009	1,261
Industrial:		
Irrigation:		
Other:		
Bulk Customer (Committed):	1	1
Calculated Total Flows:	2.91	
Remaining ERCs Available:	2.45	

Recycled Water Connection Information (In ERCs)	
Total ERC Capacity	2.2 MGD
Total ERCs Served:	2.2 MGD
Industrial:	
Irrigation:	2.2 MGD
Other:	
Remaining ERCs Available:	

Bulk Water Purchase Agreement Information	
Utility Purchased From:	Englewood Water District
Utility Sold To:	Bocilla Utilities Inc.
Maximum Purchase Amount:	
Actual Purchased Amount:	3,408,800 Gallons

Emergency Interconnect Information	
Interconnected Utility:	Charlotte County & Sarasota County
Amount Transferred(Received):	0
Reason for Emergency Transfer:	



Sanitary Sewer Utility Capacity Report

Please complete and return this form by the 5th of each month to:
Folakemi Gangbo, Planner, 18400 Murdock Circle, Port Charlotte, FL 33948
Phone: 941.764.4934 Email: shaun.cullinan@charlottecountyfl.gov

Utility Information	
Utility Name: Englewood Water District	Month/Year Reporting: October 2024
Preparer's Name: Keith R. Ledford Jr., P.E.	Phone: 941-460-1020
Utility Address: 201 Selma Avenue	Email: kledford@ewdfi.com
City: Englewood, FL	Zip code: 34223

Permit and Treatment Plant Information	
DEP Permit Number: FLA014126	
Permitted Disposal Capacity (AADF): 3.4 MGD	
Plant Peak Design Capacity: 4.2 MGD	

Monthly Flow Data (For Reported Month Only)	
Month's Average Daily Flow: 2.22 MGD	
Month's Peak Daily Flow: 5.50 MGD	

Sanitary Sewer Connection Information (In ERCs)		
	ERCs (MGD)	Connections
Total ERCs Permitted:	3.4 MGD	
Total ERCs Served:	21,195	17,571
Single Family:	16,441	16,425
Multi-Family:	2,925	372
Commercial:	1,829	774
Industrial:		
Other:		
Calculated Total Flows:	2.2	
Remaining ERCs Available:	1.2	

Bulk Sewer Purchase Agreement Information	
Utility Purchased From:	Englewood Water District
Utility Sold To:	Sunshine Water Service FKA Sandalhaven Utilities
Maximum Purchase Amount:	300,000 GPD
Actual Purchased Amount:	1,196,168 Gallons

Bulk Sewer Purchase Agreement Information	
Utility Purchased From:	Englewood Water District
Utility Sold To:	Charlotte County Utilities
Maximum Purchase Amount:	100,000 GPD
Actual Purchased Amount:	1,282,694 Gallons (estimated)

Emergency Interconnect Information	
Interconnected Utility:	N/A
Amount Transferred:	
Reason for Emergency Transfer:	



Potable and Recycled Water Utility Capacity Report

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Folakemi Gangbo, Planner, 18400 Murdock Circle, Port Charlotte, FL 33948
 Phone: 941.764.4934 Email: shaun.cullinan@charlottecountyfl.gov

Utility Information			
Utility Name:	Englewood Water District	Month/Year Reporting:	September 2024
Preparer's Name:	Keith R. Ledford, Jr., P.E.	Phone:	941-460-1020
Utility Address:	201 Selma Ave	Email:	kledford@ewdfl.com
City:	Englewood	Zip code:	34223

Permit and Treatment Plant Information	
DEP Permit Number:	6580531
Permitted Treatment Capacity (AADF)	5.36 MGD
Plant Peak Design Capacity:	6.86 MGD

Monthly Flow Data (For Reported Month Only)	
Month's Average Daily Flow:	2.60 MGD
Month's Peak Daily Flow:	3.03 MG

Potable Water Connection Information (In ERCs)		
	ERCs (MGD)	Connections
Total ERCs Permitted:	5.36 MGD	
Total ERCs Served:	24,145	19,754
Single Family:	18,097	18,083
Multi-Family:	3,008	411
Commercial:	3,040	1,260
Industrial:		
Irrigation:		
Other:		
Bulk Customer (Committed):	1	1
Calculated Total Flows:	2.60	
Remaining ERCs Available:	2.76	

Recycled Water Connection Information (In ERCs)	
Total ERC Capacity	2.2 MGD
Total ERCs Served:	2.2 MGD
Industrial:	
Irrigation:	2.2 MGD
Other:	
Remaining ERCs Available:	

Bulk Water Purchase Agreement Information	
Utility Purchased From:	Englewood Water District
Utility Sold To:	Bocilla Utilities Inc.
Maximum Purchase Amount:	
Actual Purchased Amount:	2,903,000 Gallons

Emergency Interconnect Information	
Interconnected Utility:	Charlotte County & Sarasota County
Amount Transferred(Received):	0
Reason for Emergency Transfer:	



Sanitary Sewer Utility Capacity Report

Please complete and return this form by the 5th of each month to:
Folakemi Gangbo, Planner, 18400 Murdock Circle, Port Charlotte, FL 33948
Phone: 941.764.4934 Email: shaun.cullinan@charlottecountyfl.gov

Utility Information	
Utility Name: Englewood Water District	Month/Year Reporting: September 2024
Preparer's Name: Keith R. Ledford Jr., P.E.	Phone: 941-460-1020
Utility Address: 201 Selma Avenue	Email: kledford@ewdfl.com
City: Englewood, FL	Zip code: 34223

Permit and Treatment Plant Information	
DEP Permit Number: FLA014126	
Permitted Disposal Capacity (AADF): 3.4 MGD	
Plant Peak Design Capacity: 4.2 MGD	

Monthly Flow Data (For Reported Month Only)	
Month's Average Daily Flow: 2.24 MGD	
Month's Peak Daily Flow: 3.93 MGD	

Sanitary Sewer Connection Information (In ERCs)		
	ERCs (MGD)	Connections
Total ERCs Permitted:	3.4 MGD	
Total ERCs Served:	21,161	17,536
Single Family:	16,400	16,390
Multi-Family:	2,925	372
Commercial:	1,836	774
Industrial:		
Other:		
Calculated Total Flows:	2.2	
Remaining ERCs Available:	1.2	

Bulk Sewer Purchase Agreement Information	
Utility Purchased From:	Englewood Water District
Utility Sold To:	Sunshine Water Service FKA Sandalhaven Utilities
Maximum Purchase Amount:	300,000 GPD
Actual Purchased Amount:	1,080,216 Gallons

Bulk Sewer Purchase Agreement Information	
Utility Purchased From:	Englewood Water District
Utility Sold To:	Charlotte County Utilities
Maximum Purchase Amount:	100,000 GPD
Actual Purchased Amount:	1,282,694 Gallons

Emergency Interconnect Information	
Interconnected Utility:	N/A
Amount Transferred:	
Reason for Emergency Transfer:	

**ENGLEWOOD WATER DISTRICT
INCOME STATEMENT
YE FY23, SEPTEMBER 2023, FY24 BUDGET, YTD FY24 SEPTEMBER 2024**

	YEAR END FY23	YTD FY23 SEPTEMBER 2023	FY24 APPROVED BUDGET	YTD FY24 SEPTEMBER 2024	Over (Under) Budget
Operating Revenues					
Water Services	\$ 9,383,256	\$ 9,383,256	\$ 9,546,754	\$ 9,985,845	\$ 439,091
Waste Treatment	10,203,293	10,203,293	10,719,641	10,875,249	155,608
Accrued Guaranteed Revenue Fees	464,228	464,228	1,008,081	559,936	(448,145)
Other	262,815	262,815	383,755	401,675	17,920
Total Operating Revenues	20,313,591	20,313,591	21,658,231	21,822,705	164,474
Operating Expenses					
Water Production	4,222,622	4,222,622	4,288,097	3,621,612	(666,486)
Water Distribution	2,755,089	2,755,089	2,527,228	2,253,251	(273,977)
Waste Treatment	4,104,958	4,104,958	3,216,200	2,604,106	(612,094)
Waste Collection	6,814,490	6,814,490	3,762,608	3,556,631	(205,977)
Laboratory	301,400	301,400	356,781	332,811	(23,970)
General & Administrative	4,091,451	4,091,451	5,608,769	4,897,687	(711,082)
Total Operating Expenses	22,290,010	22,290,010	19,759,682	17,266,097	(2,493,585)
Operating Surplus (Deficit)	(1,976,419)	(1,976,419)	1,898,549	4,556,607	2,658,059
Non-Operating Revenues (Expenses)					
Interest Income	496,472	496,472	-	845,593	845,593
Net Increase (Decrease) in Fair Value of Investment	229,990	229,990	-	435,994	435,994
Assessment Revenue	60,715	60,715	-	45,735	45,735
Interest Expense	(115,197)	(115,197)	(31,282)	(31,286)	4
Other Revenues	1,156,460	1,156,460	-	857,547	857,547
Gain (loss) on Disposal of Capital Assets	13,356	13,356	-	52,796	52,796
Total Non-Operating Expenses	1,841,797	1,841,797	(31,282)	2,206,379	2,237,669
Surplus (Deficit) Before Contributions	(134,622)	(134,622)	1,867,267	6,762,987	4,895,728
Capital Contributions					
Cash	2,684,090	2,684,090	5,439,760	3,230,365	(2,209,395)
Non Cash	1,029,453	1,029,453	-	170,388	170,388
Total Capital Contributions	3,713,543	3,713,543	5,439,760	3,400,753	(2,039,007)
Change in Net Position	3,578,922	3,578,922	7,307,027	10,163,740	2,250,339
Total Net Position - beginning of year, as restated	107,015,431	107,015,431	110,594,353	110,594,353	
Total Net Position - end of year	\$ 110,594,353	\$ 110,594,353	\$ 117,901,379	\$ 120,758,092	

Englewood Water District
Investment Report
as of September 30, 2024

RBC	Market Value	Percent of Total
Certificate of Deposit	9,370,401	49.37%
Bonds- Revenue/General Obligation	-	0.00%
Government Backed Bonds	4,466,747	23.54%
Money Markets/Cash	5,141,457	<u>27.09%</u>
	<u>\$ 18,978,605</u>	<u>100.00%</u>
Centennial Bank		
Cash Centennial- operating acct	1,916,886	
Cash Centennial- money market	77,024	
Total Cash	<u>\$ 1,993,910</u>	
Total Cash and Investments	\$ 20,972,516	
Prev Month Investments	\$ 14,132,704	
Prev Month - Cash - RBC	4,763,959	
Prev Month - Cash - Centennial	1,744,635	
Prev Month - Investments and Cash	<u>\$ 20,641,298</u>	

ENGLEWOOD WATER DISTRICT
SEPTEMBER 30, 2023, YTD FY24 SEPTEMBER 2024
BALANCE SHEET

	<u>FY2023</u>	<u>YTD FY 2024</u>
<u>ASSETS</u>		
Current Assets		
Cash & Equivalents	\$ 3,375,338	\$ 6,487,191
Accounts Receivable	2,399,961	2,370,260
Accrued Interest Receivable	-	-
Inventory	1,925,363	1,795,946
Prepays	9,195	5,831
Total Current Assets	<u>7,709,856</u>	<u>10,659,227</u>
Noncurrent Assets		
Restricted Cash and Cash Equivalents	-	-
Restricted Assets: Investments	7,529,867	3,115,550
Investments	12,226,960	10,721,598
Connection Fees - Assessment Rec	1,223,577	1,081,320
Capital Assets (net)	<u>92,410,945</u>	<u>103,471,789</u>
Total Noncurrent Assets	<u>113,391,349</u>	<u>118,390,258</u>
Total Assets	<u>121,101,205</u>	<u>129,049,485</u>
Deferred Outflow of Resources		
Accumulated Decreases in Fair Value of Hedging Derivatives	(2,134)	(2,134)
Accumulated Costs Associated with Refunding of Debt	66,216	66,216
Deferred Amounts on Pensions	<u>3,102,533</u>	<u>3,102,533</u>
Total Deferred Outflow of Resources	<u>3,166,615</u>	<u>3,166,615</u>
<u>LIABILITIES AND NET POSITION</u>		
Current Liabilities		
Accounts Payable	1,209,199	781,097
Accrued Liabilities	489,192	300,334
Total Current Liabilities	<u>1,698,391</u>	<u>1,081,430</u>
Current Liabilities Payable from Restricted Assets		
Contracts Payable	-	-
Retainage Payable	94,524	375,197
Accrued Interest	28,466	28,466
Current Portion of Bonds and Notes Payable	<u>1,801,325</u>	<u>(2,248)</u>
Total Current Liabilities Payable from Restricted Assets	<u>1,924,314</u>	<u>401,414</u>
Noncurrent Liabilities		
Compensated Absences	878,944	803,345
Net OPEB Obligation	1,143,168	1,143,168
Derivative Instruments - Rate Swap	(2,134)	(2,134)
Bonds and Notes Payable, Net	0	0
Net Pension Liability	<u>6,009,034</u>	<u>6,009,034</u>
Total Noncurrent Liabilities	<u>8,029,012</u>	<u>7,953,413</u>
Total Liabilities	<u>11,651,718</u>	<u>9,436,258</u>
Deferred Inflow of Resources		
Deferred Amount on Pensions	<u>2,021,749</u>	<u>2,021,749</u>
	<u>2,021,749</u>	<u>2,021,749</u>
Net Position		
Net Investment in Capital Assets	90,515,097	103,098,840
Unrestricted	<u>20,079,256</u>	<u>17,659,253</u>
Total Net Position	<u>\$ 110,594,353</u>	<u>\$ 120,758,092</u>

Englewood Water District
RBC Investment Report
09/30/2024

Security Description	Investment Type	Cusip	Cost	Coupon Rate	Trade Date	CD Date	Maturity Date	Par Value	Current Market Value	Estimated Yield	Duration (In Years)
ISRAEL STATE	US GOVT GTD NOTE	465139PR8	252,052.25	floating	12/3/2019	1/21/1997	11/15/2024	273,000.00	271,143.60		4.96
STATE BANK OF INDIA	CD	8562842T0	101,577.10	3.250%	4/1/2020	10/17/2014	10/17/2024	95,000.00	94,894.55	2.970%	4.55
RAYMOND JAMES BANK NA	CD	75472RAK7	248,801.54	1.800%	1/7/2020	11/8/2019	11/8/2024	248,000.00	247,179.12	1.700%	4.84
STATE BANK OF INDIA	CD	8562843C6	89,573.36	3.200%	4/1/2020	12/5/2014	12/5/2024	84,000.00	83,736.24	2.890%	4.68
MERRICK BANK SOUTH JOURDAN UT CD	CD	59013KEY8	77,873.75	1.750%	4/29/2020	1/17/2020	1/17/2025	75,000.00	74,351.25	1.650%	4.72
STATE BANK OF INDIA	CD	856285SM4	73,461.70	1.950%	6/9/2020	1/22/2020	1/22/2025	70,000.00	69,391.00	1.830%	4.62
ICBC LTD NEW YORK BRANCH	CD	45581ECD1	200,000.00	0.350%	2/3/2021	2/11/2021	2/11/2025	200,000.00	196,880.00	0.350%	4.00
BELL STATE B&T	CD	07815AAZ0	257,151.12	1.600%	7/1/2020	2/27/2020	2/27/2025	245,000.00	242,064.90	1.520%	4.66
AMERICAN EXPRESS NATL BANK	CD	02589AB68	245,401.17	1.550%	6/9/2020	3/31/2020	3/31/2025	237,000.00	233,572.98	1.470%	4.81
INSTITUTION FOR SVGS	CD	45780PBL8	250,000.00	3.100%	5/10/2022	5/20/2022	5/20/2025	250,000.00	248,040.00	3.100%	3.00
HADDON SVGS BANK	CD	404730CR2	164,589.25	0.750%	6/24/2020	5/26/2020	5/27/2025	163,000.00	159,226.55	0.740%	4.93
TEXAS BANK FINL	CD	882213AF8	108,999.00	0.700%	6/24/2020	5/28/2020	5/28/2025	108,000.00	105,454.44	0.690%	4.93
STATE BANK OF INDIA	CD	856283N77	253,187.50	0.900%	7/14/2020	6/26/2020	6/26/2025	250,000.00	243,550.00	0.890%	4.95
FIRST CAROLINA BANK	CD	31944MBB0	250,000.00	0.450%	8/5/2020	8/20/2020	8/20/2025	250,000.00	242,092.50	0.450%	5.00
TEXAS EXCHANGE BANK	CD	88241TJJ0	250,000.00	0.600%	10/13/2020	10/23/2020	10/23/2025	250,000.00	240,855.00	0.600%	5.00
JP MORGAN CHASE BK	CD	48128UQP7	246,379.95	0.550%	4/8/2021	10/30/2020	1/30/2026	250,000.00	239,162.50	0.550%	4.82
BMO HARRIS BK NATL ASSN	CD	05600XBY5	250,000.00	0.550%	2/11/2021	2/18/2021	2/18/2026	250,000.00	238,770.00	0.200%	5.00
SUNWEST BK IRVINE CALIF	CD	86804DCR7	250,000.00	0.450%	2/11/2021	2/26/2021	2/26/2026	250,000.00	238,260.00	0.450%	5.00
DAKOTA WESTN BK BOWMAN	CD	23427AAH7	245,000.00	5.000%	5/17/2023	5/19/2023	5/19/2026	245,000.00	245,147.00	5.000%	3.00
TOYOTA FINL SVGS BK	CD	89235MLC3	252,795.19	0.950%	8/17/2021	7/15/2021	7/15/2026	250,000.00	237,572.50	0.950%	5.00
FIRST SOURCE BK SOUTH BEND	CD	33646CPY4	215,000.00	5.350%	6/29/2023	7/6/2023	11/6/2026	215,000.00	215,752.50	5.350%	3.34
CELTIC BK SALT LAKE CITY	CD	15118RG35	250,000.00	4.900%	4/18/2023	4/19/2023	4/19/2027	250,000.00	250,145.00	4.900%	4.00
FARMERS & MERCHANTS BK	CD	307811GR4	245,000.00	5.000%	5/17/2023	5/25/2023	5/25/2027	245,000.00	245,203.35	5.000%	4.00
FIRST CNTY BNK STAMFORD CONN	CD	32002KAN6	245,000.00	5.000%	5/17/2023	5/26/2023	5/26/2027	245,000.00	245,470.40	5.000%	4.00
AMERICAN COMMERCIAL BANK & TRUST	CD	02519AAD9	232,444.82	3.500%	11/7/2023	9/14/2022	9/14/2027	245,000.00	242,927.30	5.130%	3.85
MAPLE CITY SVGS BK	CD	56511PBJ6	250,000.00	3.500%	9/18/2024	9/30/2024	9/30/2027	250,000.00	250,000.00	3.500%	3.00
FCNB BK STEELVILLE MO	CD	30191HAD0	247,323.98	4.750%	11/7/2023	10/26/2022	10/26/2027	250,000.00	250,175.00	5.100%	3.97
MINEOLA CMNTY BK	CD	60273NAB9	245,006.00	5.100%	11/7/2023	11/9/2022	11/9/2027	245,000.00	245,350.35	5.100%	4.01
PREMIER CMNTY NK MARION WIS	CD	74048CAV4	230,000.00	5.200%	6/1/2023	6/12/2023	12/13/2027	230,000.00	230,108.10	5.200%	4.51
MORGAN STANLEY PRIVATE BK	CD	61768UPM3	250,000.00	4.300%	9/18/2024	9/27/2024	3/27/2028	250,000.00	250,092.50	4.300%	3.50
ABACUS FED SVGS BK NY	CD	00257TBM7	250,193.48	4.650%	8/9/2024	4/28/2023	4/28/2028	248,000.00	251,360.40	4.448%	5.01
FIRST BANK OF THE LAKE	CD	31925YAF9	245,073.12	5.000%	11/16/2023	5/18/2023	5/18/2028	245,000.00	245,166.60	5.000%	4.51
US BK NATL ASSN	CD	90355UAB1	252,012.59	5.200%	8/1/2023	7/18/2023	7/18/2028	250,000.00	250,197.50	5.066%	5.01
DEDHAM INSTN FOR SVGS MASS CD	CD	24367JCL7	250,554.93	5.550%	10/3/2023	9/21/2023	9/21/2028	250,000.00	250,290.00	5.060%	5.01
COULEE BK LA CROSSE WIS CD	CD	22209WAE2	250,000.00	5.700%	10/24/2023	10/24/2023	10/24/2028	250,000.00	250,120.00	5.700%	5.01
FINWISE BANK (UTAH)	CD	31810PCC1	250,000.00	5.500%	11/2/2023	11/15/2023	11/15/2028	250,000.00	250,200.00	5.500%	5.01
REGENT BANK TULSA OKLA	CD	758876AG1	250,000.00	5.500%	11/1/2023	11/15/2023	11/15/2028	250,000.00	250,200.00	5.500%	5.01
MAINSTREET BK FAIRFAX VA	CD	56065GBK3	245,000.00	5.300%	12/5/2023	12/18/2023	12/18/2028	245,000.00	245,210.70	5.300%	5.01
GBANK LAS VEGAS NEV	CD	36830MAJ0	250,000.00	5.000%	12/19/2023	12/28/2023	12/28/2028	250,000.00	250,277.50	5.000%	5.01
CFG CMNTY BK LUTHERVILLE MD	CD	12527CFX5	250,303.24	4.750%	8/9/2024	7/31/2024	7/31/2029	250,000.00	250,107.50	4.758%	5.00
CENTRAL BK LITTLE ROCK ARK	CD	152577CM2	250,000.00	4.850%	8/9/2024	8/14/2024	8/14/2029	250,000.00	250,552.50	4.850%	5.00
BREMER BK N A SOUTH ST PAUL	CD	107003DN2	250,000.00	4.700%	8/9/2024	8/16/2024	8/16/2029	250,000.00	250,150.00	4.700%	5.00
Subtotal			9,730,405.56					9,704,000.00	9,370,401.33		
UNITED STATES TREASURY NOTE	Treasury note	9128283D0	485,345.89	2.250%	12/15/2022	10/31/2017	10/31/2024	500,000.00	498,915.00	4.044%	1.88
UNITED STATES TREASURY NOTE	Treasury note	91282CDH1	470,383.02	0.750%	12/15/2022	11/15/2021	11/15/2024	500,000.00	497,500.00	4.026%	1.92
UNITED STATES TREASURY NOTE	Treasury note	91282CFX4	232,551.03	4.500%	12/15/2022	11/30/2022	11/30/2024	230,000.00	229,910.30	4.005%	1.96

Englewood Water District
RBC Investment Report
09/30/2024

Security Description	Investment Type	Cusip	Cost	Coupon Rate	Trade Date	CD Date	Maturity Date	Par Value	Current Market Value	Estimated Yield	Duration (In Years)
US TREASURY SECURITIES	Bonds	912828Y79	274,526.43	2.875%	8/24/2021	8/25/2021	7/31/2025	250,000.00	247,622.50	0.408%	3.93
FEDERAL FARM CREDIT BANK	Bonds	3133ENUZ1	249,756.00	3.090%	5/10/2022	4/20/2022	10/20/2025	250,000.00	247,992.50	3.120%	3.45
UNITED STATES TREASURY NOTE	Treasury note	91282CAT8	459,625.75	0.250%	5/10/2022	11/2/2020	10/31/2025	500,000.00	480,665.00	2.704%	3.48
TENNESSEE VALLEY AUTH STRIP GENERIC INT PMT	zero coupon bond	88059EHQ0	174,293.70	0.000%	11/18/2020	11/3/1995	11/1/2025	178,000.00	170,328.20		4.96
TENNESSEE VALLEY AUTH	Bonds	880591CJ9	68,156.95	6.750%	11/18/2020	11/1/1995	11/1/2025	52,000.00	53,521.52	6.750%	4.96
US TREASURY SECURITIES	zero coupon bond	912833LX6	419,934.35	0.000%	6/1/2021	6/2/2021	11/15/2025	430,000.00	412,000.20		4.46
FEDERAL HOME LOAN BANK	Bonds	3130AVPE6	500,878.33	5.280%	11/14/2023	4/26/2023	4/26/2028	500,000.00	500,085.00	5.305%	4.45
FEDERAL HOME LN MTG CORP	Bonds	3134GYXX5	636,108.88	5.650%	11/1/2023	7/26/2023	7/26/2028	628,000.00	627,616.92	5.636%	4.74
FEDERAL HOME LOAN BANK	Bonds	3130B2BF1	501,253.00	5.000%	8/9/2024	8/28/2024	8/28/2028	500,000.00	500,590.00	4.931%	4.05
Subtotal			2,783,280.39					2,788,000.00	4,466,747.14		
Cash Balance									5,141,456.73		
Subtotal Cash									5,141,456.73		238.64
Average % and Duration in Years										3.423%	4.26

Certificate of Deposit	9,370,401.33	
FHLMC		
FNMA		
GNMA		
FICO Series		
Bonds- Revenue/General Obligation		
Government Backed Bonds	4,466,747.14	
Money Markets/Cash	5,141,456.73	
	18,978,605.20	
	18,978,605.20	stmt
	-	diff

ENGLEWOOD WATER DISTRICT
INCOME STATEMENT
YE FY24, OCTOBER 2023, FY25 BUDGET, YTD FY25 OCTOBER 2024

	YEAR END FY24	YTD FY24 OCTOBER 2023	FY25 APPROVED BUDGET	YTD FY25 OCTOBER 2024	Over (Under) Budget
Operating Revenues					
Water Services	\$ 9,985,845	\$ 739,566	\$ 10,686,181	\$ 880,250	\$ (9,805,931)
Waste Treatment	10,875,249	839,561	11,471,825	957,916	(10,513,909)
Accrued Guaranteed Revenue Fees	559,936	3,965	750,080	909	(749,171)
Other	401,675	172,163	276,000	20,105	(255,895)
Total Operating Revenues	<u>21,822,705</u>	<u>1,755,255</u>	<u>23,184,086</u>	<u>1,859,179</u>	<u>(21,324,907)</u>
Operating Expenses					
Water Production	3,737,313	172,113	4,382,766	268,372	(4,114,394)
Water Distribution	2,292,719	182,875	2,527,263	267,059	(2,260,204)
Waste Treatment	2,667,070	183,081	3,537,019	219,144	(3,317,875)
Waste Collection	3,647,557	221,853	3,911,344	475,683	(3,435,661)
Laboratory	335,449	39,645	374,882	44,352	(330,530)
General & Administrative	5,059,322	549,747	5,092,234	589,233	(4,503,001)
Total Operating Expenses	<u>17,739,430</u>	<u>1,349,315</u>	<u>19,825,508</u>	<u>1,863,843</u>	<u>(17,961,665)</u>
Operating Surplus (Deficit)	<u>4,083,274</u>	<u>405,940</u>	<u>3,358,578</u>	<u>(4,664)</u>	<u>(3,363,242)</u>
Non-Operating Revenues (Expenses)					
Interest Income	845,593	68,987	-	75,443	75,443
Net Increase (Decrease) in Fair Value of Investment	435,994	37,990	-	(31,534)	(31,534)
Assessment Revenue	45,735	-	-	-	-
Interest Expense	(31,286)	(29,178)	-	-	-
Other Revenues	857,547	-	-	-	-
Gain (loss) on Disposal of Capital Assets	52,796	-	-	-	-
Total Non-Operating Expenses	<u>2,206,379</u>	<u>77,799</u>	<u>-</u>	<u>43,909</u>	<u>43,909</u>
Surplus (Deficit) Before Contributions	<u>6,289,653</u>	<u>483,739</u>	<u>3,358,578</u>	<u>39,245</u>	<u>(3,319,333)</u>
Capital Contributions					
Cash	3,230,365	37,601	3,608,731	6,573	(3,602,158)
Non Cash	170,388	-	-	-	-
Total Capital Contributions	<u>3,400,753</u>	<u>37,601</u>	<u>3,608,731</u>	<u>6,573</u>	<u>(3,602,158)</u>
Change in Net Position	9,690,407	521,340	6,967,309	45,818	<u>(6,889,957)</u>
Total Net Position - beginning of year, as restated	110,594,353	110,594,353	120,284,760	120,284,760	
Total Net Postion - end of year	<u>\$ 120,284,760</u>	<u>\$ 111,115,693</u>	<u>\$ 127,252,069</u>	<u>\$ 120,330,577</u>	

ENGLEWOOD WATER DISTRICT
OCTOBER 31, 2024, YTD FY25 OCTOBER 2025
BALANCE SHEET

	<u>FY2024</u>	<u>YTD FY 2025</u>
<u>ASSETS</u>		
Current Assets		
Cash & Equivalents	\$ 6,486,036	\$ 3,990,431
Accounts Receivable	2,370,260	2,557,458
Accrued Interest Receivable	-	-
Inventory	1,750,706	1,861,085
Prepays	5,831	5,831
Total Current Assets	<u>10,612,833</u>	<u>8,414,805</u>
Noncurrent Assets		
Restricted Cash and Cash Equivalents	-	-
Restricted Assets: Investments	3,115,550	3,135,297
Investments	10,721,598	11,231,604
Connection Fees - Assessment Rec	1,081,320	1,081,320
Capital Assets (net)	<u>104,190,529</u>	<u>104,193,679</u>
Total Noncurrent Assets	<u>119,108,998</u>	<u>119,641,901</u>
Total Assets	<u>129,721,832</u>	<u>128,056,706</u>
Deferred Outflow of Resources		
Accumulated Decreases in Fair Value of Hedging Derivatives	(2,134)	(2,134)
Accumulated Costs Associated with Refunding of Debt	66,216	66,216
Deferred Amounts on Pensions	<u>3,102,533</u>	<u>3,102,533</u>
Total Deferred Outflow of Resources	<u>3,166,615</u>	<u>3,166,615</u>
<u>LIABILITIES AND NET POSITION</u>		
Current Liabilities		
Accounts Payable	1,908,625	125,352
Accrued Liabilities	<u>283,126</u>	<u>325,951</u>
Total Current Liabilities	<u>2,191,751</u>	<u>451,303</u>
Current Liabilities Payable from Restricted Assets		
Contracts Payable	-	-
Retainage Payable	410,556	410,556
Accrued Interest	28,466	28,466
Current Portion of Bonds and Notes Payable	<u>(2,248)</u>	<u>(2,248)</u>
Total Current Liabilities Payable from Restricted Assets	<u>436,774</u>	<u>436,774</u>
Noncurrent Liabilities		
Compensated Absences	803,345	833,285
Net OPEB Obligation	1,143,168	1,143,168
Derivative Instruments - Rate Swap	(2,134)	(2,134)
Bonds and Notes Payable, Net	0	0
Net Pension Liability	<u>6,009,034</u>	<u>6,009,034</u>
Total Noncurrent Liabilities	<u>7,953,413</u>	<u>7,983,354</u>
Total Liabilities	<u>10,581,938</u>	<u>8,871,430</u>
Deferred Inflow of Resources		
Deferred Amount on Pensions	<u>2,021,749</u>	<u>2,021,749</u>
	<u>2,021,749</u>	<u>2,021,749</u>
Net Position		
Net Investment in Capital Assets	103,782,221	103,785,371
Unrestricted	<u>16,502,538</u>	<u>16,545,206</u>
Total Net Position	<u>\$ 120,284,759</u>	<u>\$ 120,330,577</u>

Englewood Water District
Investment Report
as of October 31, 2024

RBC	Market Value	Percent of Total
Certificate of Deposit	8,717,928	48.37%
Bonds- Revenue/General Obligation	-	0.00%
Government Backed Bonds	5,648,972	31.34%
Money Markets/Cash	<u>3,655,320</u>	<u>20.28%</u>
	<u>\$ 18,022,220</u>	<u>100.00%</u>
Centennial Bank		
Cash Centennial- operating acct	1,388,428	
Cash Centennial- money market	<u>77,318</u>	
Total Cash	\$ 1,465,746	
Total Cash and Investments	\$ 19,487,965	
Prev Month Investments	\$ 13,837,148	
Prev Month - Cash - RBC	5,141,457	
Prev Month - Cash - Centennial	1,993,910	
Prev Month - Investments and Cash	<u>\$ 20,972,515</u>	

Englewood Water District
RBC Investment Report
10/31/2024

Security Description	Investment Type	Cusip	Cost	Coupon Rate	Trade Date	CD Date	Maturity Date	Par Value	Current Market Value	Estimated Yield	Duration (In Years)
ISRAEL STATE	US GOVT GTD NOTE	465139PR8	252,052.25	floating	12/3/2019	1/21/1997	11/15/2024	273,000.00	272,410.32		4.96
RAYMOND JAMES BANK NA	CD	75472RAK7	248,801.54	1.800%	1/7/2020	11/8/2019	11/8/2024	248,000.00	247,801.60	1.700%	4.84
STATE BANK OF INDIA	CD	8562843C6	89,573.36	3.200%	4/1/2020	12/5/2014	12/5/2024	84,000.00	83,863.92	2.890%	4.68
MERRICK BANK SOUTH JOURDAN UT CD	CD	59013KEY8	77,873.75	1.750%	4/29/2020	1/17/2020	1/17/2025	75,000.00	74,552.25	1.650%	4.72
STATE BANK OF INDIA	CD	856285SM4	73,461.70	1.950%	6/9/2020	1/22/2020	1/22/2025	70,000.00	69,572.30	1.830%	4.62
ICBC LTD NEW YORK BRANCH	CD	45581ECD1	200,000.00	0.350%	2/3/2021	2/11/2021	2/11/2025	200,000.00	197,646.00	0.350%	4.00
BELL STATE B&T	CD	07815AAZ0	257,151.12	1.600%	7/1/2020	2/27/2020	2/27/2025	245,000.00	242,704.35	1.520%	4.66
AMERICAN EXPRESS NATL BANK	CD	02589AB68	245,401.17	1.550%	6/9/2020	3/31/2020	3/31/2025	237,000.00	234,177.33	1.470%	4.81
INSTITUTION FOR SVGS	CD	45780PBL8	250,000.00	3.100%	5/10/2022	5/20/2022	5/20/2025	250,000.00	248,230.00	3.100%	3.00
HADDON SVGS BANK	CD	404730CR2	164,589.25	0.750%	6/24/2020	5/26/2020	5/27/2025	163,000.00	159,674.80	0.740%	4.93
TEXAS BANK FINL	CD	882213AF8	108,999.00	0.700%	6/24/2020	5/28/2020	5/28/2025	108,000.00	105,754.68	0.690%	4.93
STATE BANK OF INDIA	CD	856283N77	253,187.50	0.900%	7/14/2020	6/26/2020	6/26/2025	250,000.00	244,155.00	0.890%	4.95
FIRST CAROLINA BANK	CD	31944MBB0	250,000.00	0.450%	8/5/2020	8/20/2020	8/20/2025	250,000.00	242,437.50	0.450%	5.00
TEXAS EXCHANGE BANK	CD	88241TJJ0	250,000.00	0.600%	10/13/2020	10/23/2020	10/23/2025	250,000.00	240,922.50	0.600%	5.00
JP MORGAN CHASE BK	CD	48128UQP7	246,379.95	0.550%	4/8/2021	10/30/2020	1/30/2026	250,000.00	239,087.50	0.550%	4.82
BMO HARRIS BK NATL ASSN	CD	05600XBY5	250,000.00	0.550%	2/11/2021	2/18/2021	2/18/2026	250,000.00	238,725.00	0.200%	5.00
SUNWEST BK IRVINE CALIF	CD	86804DCR7	250,000.00	0.450%	2/11/2021	2/26/2021	2/26/2026	250,000.00	238,200.00	0.450%	5.00
TOYOTA FINL SVGS BK	CD	89235MLC3	252,795.19	0.950%	8/17/2021	7/15/2021	7/15/2026	250,000.00	237,350.00	0.950%	5.00
FIRST SOURCE BK SOUTH BEND	CD	33646CPY4	215,000.00	5.350%	6/29/2023	7/6/2023	11/6/2026	215,000.00	215,232.20	5.350%	3.34
CELTIC BK SALT LAKE CITY	CD	15118RG35	250,000.00	4.900%	4/18/2023	4/19/2023	4/19/2027	250,000.00	250,040.00	4.900%	4.00
FARMERS & MERCHANTS BK	CD	307811GR4	245,000.00	5.000%	5/17/2023	5/25/2023	5/25/2027	245,000.00	245,080.85	5.000%	4.00
FIRST CNTY BNK STAMFORD CONN	CD	32002KAN6	245,000.00	5.000%	5/17/2023	5/26/2023	5/26/2027	245,000.00	245,110.25	5.000%	4.00
AMERICAN COMMERCIAL BANK & TRUST	CD	02519AAD9	232,444.82	3.500%	11/7/2023	9/14/2022	9/14/2027	245,000.00	242,040.40	5.130%	3.85
MAPLE CITY SVGS BK	CD	56511PBJ6	250,000.00	3.500%	9/18/2024	9/30/2024	9/30/2027	250,000.00	244,792.50	3.500%	3.00
FCNB BK STEELVILLE MO	CD	30191HAD0	247,323.98	4.750%	11/7/2023	10/26/2022	10/26/2027	250,000.00	250,057.50	5.100%	3.97
MINEOLA CMNTY BK	CD	60273NAB9	245,006.00	5.100%	11/7/2023	11/9/2022	11/9/2027	245,000.00	245,188.65	5.100%	4.01
MORGAN STANLEY PRIVATE BK	CD	61768UPM3	250,000.00	4.300%	9/18/2024	9/27/2024	3/27/2028	250,000.00	250,002.50	4.300%	3.50
ABACUS FED SVGS BK NY	CD	00257TBM7	250,193.48	4.650%	8/9/2024	4/28/2023	4/28/2028	248,000.00	250,408.08	4.448%	5.01
FIRST BANK OF THE LAKE	CD	31925YAF9	245,073.12	5.000%	11/16/2023	5/18/2023	5/18/2028	245,000.00	245,056.35	5.000%	4.51
PAN AMERICAN BK & TR MELROSE	CD	697759BA5	250,000.00	4.200%	10/16/2024	10/28/2024	10/27/2028	250,000.00	249,285.00	4.200%	4.00
FINWISE BANK (UTAH)	CD	31810PCC1	250,000.00	5.500%	11/2/2023	11/15/2023	11/15/2028	250,000.00	250,125.00	5.500%	5.01
REGENT BANK TULSA OKLA	CD	758876AG1	250,000.00	5.500%	11/1/2023	11/15/2023	11/15/2028	250,000.00	250,125.00	5.500%	5.01
MAINSTREET BK FAIRFAX VA	CD	56065GBK3	245,000.00	5.300%	12/5/2023	12/18/2023	12/18/2028	245,000.00	245,132.30	5.300%	5.01
GBANK LAS VEGAS NEV	CD	36830MAJ0	250,000.00	5.000%	12/19/2023	12/28/2023	12/28/2028	250,000.00	250,175.00	5.000%	5.01
CFG CMNTY BK LUTHERVILLE MD	CD	12527CFX5	250,303.24	4.750%	8/9/2024	7/31/2024	7/31/2029	250,000.00	250,092.50	4.758%	5.00
CENTRAL BK LITTLE ROCK ARK	CD	152577CM2	250,000.00	4.850%	8/9/2024	8/14/2024	8/14/2029	250,000.00	250,365.00	4.850%	5.00
BREMER BK N A SOUTH ST PAUL	CD	107003DN2	250,000.00	4.700%	8/9/2024	8/16/2024	8/16/2029	250,000.00	250,045.00	4.700%	5.00
BANKWEST INC PIERRE SD	CD	06652CJC6	223,449.05	3.500%	10/18/2024	9/30/2024	9/28/2029	223,000.00	222,308.70	3.500%	5.00
MORGAN STANLEY BK NA	Equity linked CD	61776CBX4	200,000.00		10/22/2024	10/31/2024	11/1/2029	200,000.00	200,000.00		5.01
Subtotal			9,074,709.99					9,057,000.00	8,717,927.83		
UNITED STATES TREASURY NOTE	Treasury note	91282CDH1	470,383.02	0.750%	12/15/2022	11/15/2021	11/15/2024	500,000.00	499,245.00	4.026%	1.92
UNITED STATES TREASURY NOTE	Treasury note	91282CFX4	232,551.03	4.500%	12/15/2022	11/30/2022	11/30/2024	230,000.00	229,954.00	4.005%	1.96

Englewood Water District
RBC Investment Report
10/31/2024

Security Description	Investment Type	Cusip	Cost	Coupon Rate	Trade Date	CD Date	Maturity Date	Par Value	Current Market Value	Estimated Yield	Duration (In Years)
US TREASURY SECURITIES	Bonds	912828Y79	274,526.43	2.875%	8/24/2021	8/25/2021	7/31/2025	250,000.00	247,305.00	0.408%	3.93
FEDERAL FARM CREDIT BANK	Bonds	3133ENUZ1	249,756.00	3.090%	5/10/2022	4/20/2022	10/20/2025	250,000.00	246,655.00	3.120%	3.45
UNITED STATES TREASURY NOTE	Treasury note	91282CAT8	459,625.75	0.250%	5/10/2022	11/2/2020	10/31/2025	500,000.00	480,230.00	2.704%	3.48
TENNESSEE VALLEY AUTH STRIP GENERIC INT PMT	zero coupon bond	88059EHQ0	174,293.70	0.000%	11/18/2020	11/3/1995	11/1/2025	178,000.00	170,420.76		4.96
TENNESSEE VALLEY AUTH	Bonds	880591CJ9	68,156.95	6.750%	11/18/2020	11/1/1995	11/1/2025	52,000.00	53,190.28	6.750%	4.96
US TREASURY SECURITIES	zero coupon bond	912833LX6	419,934.35	0.000%	6/1/2021	6/2/2021	11/15/2025	430,000.00	411,067.10		4.46
FEDERAL HOME LOAN BANK	Bonds	3130AVPE6	500,878.33	5.280%	11/14/2023	4/26/2023	4/26/2028	500,000.00	499,910.00	5.305%	4.45
FEDERAL HOME LOAN BANK	Bonds	3130B2BF1	501,253.00	5.000%	8/9/2024	8/28/2024	8/28/2028	500,000.00	499,720.00	4.931%	4.05
FEDERAL FARM CREDIT BANK	Bonds	3133ERVH1	803,751.41	4.600%	10/16/2024	10/2/2024	1/2/2029	800,000.00	796,368.00	4.574%	4.25
FEDERAL HOME LOAN BANK	Bonds	3130B26B6	356,915.79	5.150%	10/2/2024	8/8/2024	8/8/2029	350,000.00	350,371.00	4.870%	5.00
FEDERAL HOME LOAN BANK	Bonds	3130B2BA2	171,954.15	5.050%	10/30/2024	8/20/2024	8/20/2029	170,000.00	169,552.90	5.013%	5.00
FEDERAL FARM CREDIT BANK	Bonds	3133ERVL2	301,161.00	4.620%	10/30/2024	10/1/2024	10/1/2029	300,000.00	298,146.00	4.619%	5.00
FEDERAL HOME LOAN BANK	Bonds	3130B2YJ8	501,096.66	4.625%	10/30/2024	10/15/2024	10/15/2029	500,000.00	497,155.00	4.622%	5.00
FREDDIE MAC	Bonds	3134HAVN0	200,958.28	4.750%	10/30/2024	10/29/2024	10/17/2029	200,000.00	199,682.00	4.648%	4.97
Subtotal			4,984,261.80					4,980,000.00	5,648,972.04		
Cash Balance									3,655,319.66		
Subtotal Cash									3,655,319.66		248.19
Average % and Duration in Years										3.506%	4.87

Certificate of Deposit	8,717,927.83
FHLMC	
FNMA	
GNMA	
FICO Series	
Bonds- Revenue/General Obligation	
Government Backed Bonds	5,648,972.04
Money Markets/Cash	3,655,319.66
	18,022,219.53
	18,022,219.53

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